



Mnquma Local Municipality • Corner King and Mthatha Street • Butterworth • 4960
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Date	PERSON DEALING WITH MATTER	REF
19 June 2017	Ms L Nonyongo (Director Strategic Management)	

**Her Worship, Executive Mayor
Mnquma Local Municipality
Butterworth
4960**

Dear Executive Mayor

RE: APPROVAL OF MNQUMA LOCAL MUNICIPALITY'S FINAL SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR THE FINANCIAL YEAR ENDING JUNE 2018

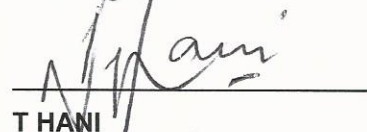
The Local Government Municipal Finance Management Act, No 56 of 2003 section 53 (1) requires that "The Mayor of a municipality must-

- (c) take all reasonable steps to ensure
 - (ii) that the municipality's service delivery and budget implementation plan is approved by the mayor within 28 days after the approval of the budget"

Council approved 2017/2020 Medium Term Revenue and Expenditure Framework (MTREF) budget and 2017/2022 Integrated Development Plan in a Special Council Meeting held on 23 May 2017.


This communiqué serves to request your office to approve the attached final 2017/2018 Service Delivery and Budget Implementation Plan.

Kind Regards



**T HANI
ACTING MUNICIPAL MANAGER**

APPROVED / ~~NOT APPROVED~~



**CLLR T BIKITSHA
EXECUTIVE MAYOR**

19 JUNE 17.
DATE

**2017/2018 SERVICE
DELIVERY AND
BUDGET
IMPLEMENTATION
PLAN**

**INFRASTRUCTURAL
PLAN AND
DEVELOPMENT**

MQUJUMA LOCAL MUNICIPALITY													
INFRASTRUCTURAL PLANNING AND DEVELOPMENT DIRECTORATE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR 2017/2018													
Priority Area	IDP Strategy	Baseline	Indicator	Measurement Source	Budget Amount	Funding Source	QUARTERLY TARGETS				POE Required	Custodian	
							Annual Target	30 September 2017	31 December 2017	31 March 2018			30 June 2018
KPA- SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT- 55%													
Roads Construction	Review three year capital plan Prepare planning documents (Feasibility study reports, environmental impact assessments, tender documents) annually Construction of municipal access roads	Three year capital plan for 2016/2019 60kms of access roads constructed in 2016/2017	50 kms of municipal access roads (Dyam AR-7km, Gubeyu to Sawitana AR-4.8km, Ngerena AR-2km, Blue Sky AR-2.8km, Ngwanya to Manyube AR-3km, Macabe AR-7.8km, Mphaheni AR-7.1 km, Lusuthu to Masale AR-3.9km and Litchi to Colweni AR- 7km) constructed by June 2018	Annual and Quarterly reports	35 562 141	MIG	Facilitate appointment of contractors for construction of 50kms of access roads	Construct 10 Km of Gravel Roads	Construct 20 Km of Gravel Roads	Construct 20 Km of Gravel Roads	Construct 20 Km of Gravel Roads	1. Completion Certificates 2. Appointment letter for contractor 3. Appointment letter for consultant 4. Approval letter by CoGTA 5. Progress report	Director Infrastructure Planning & Development
								3.2 km of surfaced roads (Centane and Ngqamkwe Street Surfacing) and 11 km of gravel roads (Mazizini to Mthawelanga Access Road) completed by June 2018	Facilitate completion of 3.2km of surfaced roads (Centane and Ngqamkwe street surfacing) and 11 km of gravel roads (Mazizini to Mthawelanga) by June 2018	Monitor completion of 3.2 km of surfaced roads and 11 km of gravel roads	Monitor completion of 3.2 km of surfaced roads and 11 km of gravel roads	Monitor completion of 3.2 km of surfaced roads and 11 km of gravel roads	
Roads Maintenance	Assessment of the condition of access roads Review roads maintenance plan Re-gravel, blades, unblockers, culverts and pothole patching Procurement of earth moving machinery	50 kms re-gravelled in 2016/2017 financial year 250 kms bladed in 2016/2017 financial year 220 storm water crossings maintained in 2016/2017 financial year 1500 square meters of potholes patched in 2016/2017 financial year	3.2 km of surfaced roads (Centane and Ngqamkwe Street Surfacing) and 11 km of gravel roads (Mazizini to Mthawelanga Access Road) completed by June 2018	Annual and Quarterly reports	3 610 760	MIG	Business Plans for 2018/2019 MIG funding developed by June 2018	20 Km Regravelled Roads	10 Km Regravelled Roads	10 Km Regravelled Roads	10 Km Regravelled Roads	2018/2019 MIG Business Plans	Director Infrastructure Planning & Development
								60 kms Re-gravelled by June 2018	Regravel 60km by June 2018	Equitable Share	Equitable Share	Equitable Share	
Transport Facilities and operations	To implement programmes for formalisation of public transport facilities inline with the Local Integrated Transport Plan by June 2022	LTP approved in 2015/2016 financial year	1 Tax rank. Constructed in Ngqamkwe by June 2018	Annual and Quarterly reports	5 854 172	MIG	Facilitate appointment of service provider	20 % towards completion of taxi rank in Ngqamkwe	60 % towards completion of taxi rank in Ngqamkwe	100 % completion of taxi rank in Ngqamkwe	1. Completion Certificates 2. Appointment letter for contractor 3. Appointment letter for consultant 4. Approval letter by CoGTA 5. Progress report	Director Infrastructure Planning & Development	
								Facilitate appointment of contractors for 100Km of gravel roads Bladed	100 Km of gravel roads Bladed	100 Km of gravel roads Bladed	100 Km of gravel roads Bladed		(1) Assessment forms (2) Maintenance reports (3) Photos before and after works
Electrification (Grid Electrification)	Draw electrification plan in partnership with ESKOM Connection of households	49130 households electrified as at June 2016	200 households connected by June 2018	Annual and Quarterly reports	5 000 000	INEP	Excavate and install poles for 200 households	Survey of the 200 households	Connect 200 households by June 2018	Install network cabling for 200 households	Connect 200 households	Director Infrastructure Planning & Development	
								Excavate and install poles for 200 households	Connect 200 households by June 2018	Install network cabling for 200 households	Connect 200 households		

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Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement Source	Budget Amount	Funding Source	Annual Target	QUARTERLY TARGETS					Custodian																				
									30 September 2017	31 December 2017	31 March 2018	30 June 2018	POE Required																					
Electrification (Operation and maintenance plan)	To refurbish and maintain street, high masts and traffic lights in three towns for public lights and community safety by June 2022	Develop business plan Inspection of existing street, high masts and traffic lights and community safety by June 2022	Approved Electrical Operations and Maintenance plan	2018/2019 INEP business plan developed by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Review operation and maintenance plan by June 2018	Facilitate the approval of Electrical maintenance plan	Implement electrical operations and maintenance plan	Implement electrical operations and maintenance plan	Implement electrical operations and maintenance plan	Implement electrical operations and maintenance plan	Develop business plan for 2018/2019 INEP funding	2018/2019 INEP business plan	Director Infrastructure Planning & Development																		
																	Refurbishment of depleted electrical infrastructure	Street lights along Nqamake CBD installed by June 2018	Annual and Quarterly reports	Equitable Share	Develop business plan to support for installation of street lights in Nqamake	Sign off of funding agreement for installation of street lights in Nqamake	Install street lights in Nqamake	1. Business Plan 2. Funding agreement 3. Progress report	Director Infrastructure Planning & Development									
																										Replacement of equipment	Street lights, high mast and traffic lights assessed and maintained in three municipal towns by June 2018	Annual and Quarterly reports	Equitable Share	Assess and maintain street lights, high mast lights and traffic lights in line with the Electricity Operations and Maintenance Plan	Assess and maintain street lights, high mast lights and traffic lights and report in line with the Electricity Operations and Maintenance Plan	Assess and maintain street lights, high mast lights and traffic lights and report in line with the Electricity Operations and Maintenance Plan	Assessment forms and maintenance reports	Director Infrastructure Planning & Development
Renewable energy	To coordinate uninterrupted electricity through implementation of renewable energy programmes by June 2022	Generate renewable energy for municipal buildings and municipal electrical infrastructure Implement renewable energy programmes	Nil	One renewable energy programme implemented in 3 municipal buildings by June 2018	Annual and Quarterly reports	400 000	Equitable Share	Implement 1 renewable energy programme in 3 municipal buildings by June 2018	Implement renewable energy programme in 1 municipal buildings	Implement renewable energy programme in 1 municipal buildings	Implement renewable energy programme in 1 municipal buildings	Implement renewable energy programme in 1 municipal buildings	Implement renewable energy programme in 1 municipal buildings	1. Terms of reference 2. Appointment letter 3. Report on implementation of 1 renewable energy programme in 3 municipal buildings	Director Infrastructure Planning & Development																			
																Human Settlements	To implement housing sector plan for community accessibility by June 2022	Implement housing allocation policy	Housing Sector plan adopted in 2014/2015 financial year Housing allocation policy adopted in 2016/2017 financial year	Housing allocation policy implemented by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Administer housing beneficiaries of the prioritized housing projects	Administer housing beneficiaries of the prioritized housing projects	Administer housing beneficiaries of the prioritized housing projects	Administer housing beneficiaries of the prioritized housing projects	Administer housing beneficiaries of the prioritized housing projects	Report on the implementation of housing allocation policy	Director Infrastructure Planning & Development				
Municipal Facilities	To provide public amenities for recreation and community usability through construction of 5 Sport fields, 5 Community Halls, Drivers Licensing and Testing Centre and Animal Pound by June 2022	Prepare planning documents for the construction of sport fields and community halls	1 Sport field and 1 community hall constructed in 2016/2017 financial year	One sports field constructed (Kotana-Ward 19) by June 2018	Annual and Quarterly reports	6 868 757	MIG	Construct one sport field (Kotana-Ward 19) by June 2018	20% towards completion of sport field	80% towards completion of sport field	100% towards completion of sport field	100% towards completion of sport field	100% towards completion of sport field	1. Completion Certificates 2. Appointment letter for contractor 3. Appointment letter for consultant 4. Approval letter by CoGTA 5. Progress report	Director Infrastructure Planning & Development																			
																Construction of sport fields and community halls.	One community hall (Mehemini Sokopase) constructed by June 2018	Annual and Quarterly reports	4 383 418	Facilitate appointment of service provider for construction of community hall	60% towards completion of community hall	50% towards completion of community hall	20% towards completion of community hall	100% towards completion of community hall	1. Completion Certificates 2. Appointment letter for contractor 3. Appointment letter for consultant 4. Approval letter by CoGTA 5. Progress report	Director Infrastructure Planning & Development								

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Priority Area	IDP Objective	Baseline	Indicator	Measurement Source	Budget Amount	Funding Source	Annual Target	QUARTERLY TARGETS	POE Required	Custodian		
Maintenance of Municipal Buildings	To maintain municipal buildings in compliance with Health and Safety Act by June 2022	Completion of Drivers Licensing and Testing Centre, A and P, and Ngqamakhwe Offices	Completion of Drivers Licensing and Testing Centre facilitated by June 2018	Annual and Quarterly reports	2 000 000	MIG	Facilitate completion of Drivers Licensing and Testing Centre by June 2018	30 September 2017 Facilitate appointment of service provider for completion of Drivers Licensing Centre	31 March 2018 Monitor completion of Drivers Licensing and Testing Centre	30 June 2018 -	(1) Appointment letter of service provider (2) Progress Reports (3) Completion certificates	Director Infrastructural Planning & Development
			Completion of Animal Pound facilitated by June 2018	Annual and Quarterly reports	406 000	Equitable Share	Facilitate completion of Animal Pound by June 2018	Monitor completion of Animal Pound	-	(1) Appointment letter of service provider (2) Report on completion of Animal Pound	Director Infrastructural Planning & Development	
			Completion of Ngqamakhwe Offices facilitated by June 2018	Annual and Quarterly reports	100 000	Equitable Share	Facilitate completion of Ngqamakhwe offices by June 2018	Monitor completion of Ngqamakhwe offices	-	(1) Appointment Letter (2) Progress and Final Account Reports	Director Infrastructural Planning & Development	
Transport Facilities and operations	To provide administrative support for effective and efficient performance of council and its committees by June 2022	Quarterly assessment of the condition of municipal buildings maintained in 2016/2017 financial year	22 Municipal Buildings maintained by June 2018	Annual and Quarterly reports	531 000	Equitable Share	Maintain 22 Municipal buildings by June 2018	Conduct assessment of 22 municipal buildings	Maintenance of 12 municipal buildings	Maintenance reports of 22 municipal buildings	Director Infrastructural Planning & Development	
			Maintenance of Municipal Buildings	Annual and Quarterly reports	-	-	-	-	-	-	-	-
Municipal Administration (Council Support)	To review and implement SCM policy in line with the regulatory framework by June 2022	LTP approved in 2015/2016 financial year	Implementation of LTP through reporting in the Transport Forum coordinated by June 2018	Annual and Quarterly reports	5 884 172	MIG	Co-ordinate implementation of Local Integrated Transport Plan through reporting in the Transport forum by June 2018	Prepare reports for sitting of the Transport Forum	Prepare reports for sitting of the Transport Forum	Prepare reports for sitting of the Transport Forum	(1) Agenda, attendance register and reports of Transport Forum	Director Infrastructural Planning & Development
			Development of Institutional Calendar and ensure its implementation.	Annual and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate implementation of resolutions of Council and its committees by June 2018	Implement and report on infrastructural planning and development council resolutions.	Implement and report on infrastructural planning and development council resolutions.	Implement and report on infrastructural planning and development council resolutions.	Implement and report on infrastructural planning and development council resolutions.	(1) Report on implementation of council resolutions for infrastructural planning and development
Supply Chain Management	To review and implement SCM policy in line with the regulatory framework by June 2022	Standing Rules of Order of Council	Development and monitor Resolution Register	Annual and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate implementation of resolutions of Council and its committees by June 2018	Implement and report on infrastructural planning and development council resolutions.	Implement and report on infrastructural planning and development council resolutions.	Implement and report on infrastructural planning and development council resolutions.	Annual report on implementation of procurement plan in line with the procurement plan	Director Infrastructural Planning & Development
			Review SCM policy and procedures	Annual and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate development, monitor implementation of procurement plan and report thereof by June 2018	Develop and Monitor implementation of Procurement plan	Develop and Monitor implementation of Procurement plan	Develop and Monitor implementation of Procurement plan	Annual report on implementation of procurement plan in line with the procurement plan	Director Infrastructural Planning & Development
Strategic Planning	To co-ordinate annual review of 2017/2022 Integrated Development Plan and integrated Development Plan to guide municipal planning by June 2022	Procurement plan developed and implemented in 2016/2017 financial year	Procurement plan developed and implemented by June 2018 and report thereof	Annual and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate development, monitor implementation of procurement plan and report thereof by June 2018	Develop and Monitor implementation of Procurement plan	Develop and Monitor implementation of Procurement plan	Develop and Monitor implementation of Procurement plan	Annual report on implementation of procurement plan in line with the procurement plan	Director Infrastructural Planning & Development
			Development of Institutional Calendar and ensure its implementation.	Annual and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate implementation of resolutions of Council and its committees by June 2018	Implement and report on infrastructural planning and development council resolutions.	Implement and report on infrastructural planning and development council resolutions.	Implement and report on infrastructural planning and development council resolutions.	Annual report on implementation of procurement plan in line with the procurement plan	Director Infrastructural Planning & Development

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement Sources	Budget Amount	Funding Source	Annual Target	QUARTERLY TARGETS	POE Required	Custodian
Performance Management (Individual)	To Co-ordinate annual review of 2017/2022 Integrated Development Plan and development of 2022/2027 Integrated Development Plan to guide municipal planning by June 2022	Develop and review divisional scorecards and monitor implementation	2016/2017 Divisional Scorecards	2017/2018 Divisional scorecards developed and implemented monitored by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	2017/2018 Divisional developed and implemented monitored by June 2018	30 September 2017 1) Monitor and report on the performance of the employees of the Directorate as per reporting requirements 31 December 2017 Monitor and report on the performance of the employees of the Directorate as per reporting requirements 31 March 2018 Monitor and report on the performance of the employees of the Directorate as per reporting requirements 30 June 2018 Monitor and report on the performance of the employees of the Directorate as per reporting requirements	2017/2018 Quarterly Performance Reports	Director Infrastructure Planning and Development
Governance System, internal controls and Auditing	To co-ordinate risk assessment and assess on strategies to minimise risk impact by June 2022	Review Risk Management Strategy, risk management committee charter Develop and implement the risk management implementation plan	Risk management strategy/risk management policy approved in 2015/2016 financial year	2017/2018 Strategic and Operational risk Registers developed by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Develop 2017/2018 Strategic and Operational risk registers by June 2018	Report on implementation of Strategic and Operational Risk registers	Report on implementation of Strategic and Operational Risk registers	Director Infrastructure Planning & Development
Governance System, internal controls and Auditing	To advise and provide objective assurance on internal control systems for clean administration by June 2022	Review Audit Committee Charter, Internal Audit Charter and methodology Develop and implement internal audit plan	Audit Committee Charter, Internal Audit Charter, methodology and internal audit plan approved in 2016/2017 financial year	Internal audit plan developed and implemented by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Develop and implement internal audit plan by June 2018	Develop, implement and report on 2016/2017 Audit Action Plans	Develop, implement and report on 2016/2017 Audit Action Plans	Director Infrastructure Planning & Development

SDBIP NOTES

1. Transport facilities:	20 % in the second quarter = Site establishment and earthworks 60 % in the third quarter = Stormwater drainage in place and laydowns completed 80 % in the third quarter = Stormwater drainage in place and laydowns completed 100 % in the last quarter = The taxi rank is fully completed
2. Municipal facilities: Construction of sport field	20 % in the first quarter = Site establishment, clearing & grubbing and fencing of sport field 60 % in the second quarter = Earthworks and excavation 80 % in third quarter = Planting of grass 100 % = Sport field is fully completed
3. Construction of 1 community hall	20 % in the first quarter = Site establishment, clearing & grubbing 60 % in the second quarter = Earthworks and excavation 80 % in third quarter = Hall constructed and ready for use 100 % = Community is fully completed and operational
4. Maintenance of Access Roads	This will be done inline with the Roads Maintenance Plan and adhoc Councilor's requests
5. Maintenance of Electrical Infrastructure	Maintenance will be done on the existing electrical infrastructure (Street lights= 1070, High Mast lights =52 and Traffic Lights = 4 sets)
6. Renewable Energy programme to be implemented	Installation of energy saving lights with sensor system
Connect 200 households	Installation of electrical infrastructure to 200 households

11

COMMUNITY SERVICES

MINIQUAMA LOCAL MUNICIPALITY														
COMMUNITY SERVICES DIRECTORATE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR 2017/2018														
Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement Source	Support Amount	Funding Source	Annual target for 2017/2018	Quarterly targets					
								30-Sep-17	31-Dec-17	31-Mar-18	30-Jun-18	POE Required	Custodian	
Traffic Services	To enforce traffic regulations to reduce lawlessness and road traffic accidents by June 2022	Conduct Traffic Operations	100 traffic operations conducted in 2016/2017 financial year	110 Traffic Operations conducted by June 2018	Annual and Quarterly reports	410 000	Equitable Share	Conduct 110 traffic operations by June 2018	1. Develop operational plan 2. Conduct 20 traffic operations	1. Develop operational plan 2. Conduct 35 traffic operations	1. Develop operational plan 2. Conduct 20 traffic operations	(1) Operational Plans (2) Operations Report (3) Attendance Registers	Director Community Services	
		Conduct public awareness campaigns	4 public awareness campaigns conducted in 2016/2017 financial year	2 public awareness campaigns on transport regulations conducted by June 2018	Annual and Quarterly reports	50 000	Equitable Share	Conduct 2 public traffic awareness campaigns by June 2018	Facilitate the development of implementation plan	Co-ordinate two public awareness on transport regulations	-	1. Implementation Plan 2. Attendance register 3. Report on Public awareness	Director Community Services	
		Enforce 9 Municipal Bylaws	9 municipal bylaws issued in 2016/2017 financial year	9 Bylaws implemented by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Enforce 9 municipal bylaws by June 2018 (Street trading, street patrol, nuisance, illegal dumping, stray animals, public transport control, public nuisance, noise pollution control, licensed trading control, refuse collection control)	Enforce 9 municipal bylaws	Enforce 9 municipal bylaws	Enforce 9 municipal bylaws	Enforce 9 municipal bylaws	1. Copy of Occurrence book 2. Law Enforcement Report	Director Community Services
		Issue licenses and permits	1216 licenses and permits issued in 2015/2016 financial year	Trading bylaw implemented by June 2018	Annually and Quarterly reports	Operating Budget	Equitable Share	Implement Trading Bylaw by June 2018	Monitor implementation of Trading Bylaw and report	Monitor implementation of Trading Bylaw and report	Monitor implementation of Trading Bylaw and report	Monitor implementation of Trading Bylaw and report	Report on the implementation of the trading by-law	Director Community Services
Security and Protection Services	To regulate and formalise trading within the municipality's jurisdiction by June 2022	Implement security procedure manual	Security procedure manual	Protection services provided in 6 municipal properties by June 2018	Annual and Quarterly reports	1 400 000	Equitable Share	Provide protection services in 6 municipal properties by June 2018	Provide protection services in 9 municipal properties (access control)	Provide protection services in 3 municipal properties (access control)	Provide protection services in 9 municipal properties (access control)	1. Access Control Register 2. Copy of occurrence Book	Director Community Services	
		Implement solid waste management programs (Street Cleaning, Waste collection and Waste disposal)	Three Solid Waste Management Programs implemented in 2016/2017 Financial Year.	Three Solid Waste Management Programs (Street Cleaning, Waste collection and Waste disposal) implemented by June 2018	Annual and Quarterly reports	100 000	Equitable Share	Implement three Solid Waste Management programs (Street Cleaning, Waste collection and waste disposal) by June 2018	Implement three Solid Waste Management programme (Street Cleaning, Waste collection and waste disposal)	Implement three Solid Waste Management programme (Street Cleaning, Waste collection and waste disposal)	Implement three Solid Waste Management programme (Street Cleaning, Waste collection and waste disposal)	Implement three Solid Waste Management programme (Street Cleaning, Waste collection and waste disposal)	1. Street Cleaning Report 2. Waste Collection Report 3. Waste disposal report	Director Community Services
Environmental Management	To protect the environment through implementation of two environmental management programme by June 2022	Review Integrated Environmental Management Plan	IEMP approved in 2013/2014 financial year	2 Environmental Programmes implemented by June 2018	Annual and Quarterly reports	200 000	Equitable Share	Implement Environmental Management program, Environmental Education and Awareness by June 2018	Implement 2 environmental management programmes	Implement 2 environmental management programmes	Implement 2 environmental management programmes	(1) Agenda, attendance register and report on Environmental education awareness conducted (2) Environmental pollution control report (3) Coastal management report	Director Community Services	
		Implement Environmental Management programs (Coastal Management, Environmental Education and Awareness)	Environmental management programmes implemented in 2016/2017 financial year	35 public amenities maintained in line with the Public Amenities Maintenance and Management Plan by June 2018	Annual and Quarterly reports	1 665 000	Equitable Share	Maintain and manage 35 public amenities in line with the Public Amenities Maintenance and Management Plan by June 2018	Maintain and manage 35 public amenities	Maintain and manage 35 public amenities	Maintain and manage 35 public amenities	Maintain and manage 35 public amenities	(1) Maintenance and management report of 35 Public Amenities (2) Orders for service providers appointed for maintenance of public amenities	Director Community Services
Public Amenities	To refurbish and maintain 4 public amenities for community usability by June 2022	Review public amenities management and maintenance plan	Approved Public amenities management and maintenance plan	33 public amenities maintained in 2015/2017 financial year	Annual and Quarterly reports	1 665 000	Equitable Share	Maintain and manage 35 public amenities in line with the Public Amenities Maintenance and Management Plan by June 2018	Maintain and manage 35 public amenities	Maintain and manage 35 public amenities	Maintain and manage 35 public amenities	(1) Maintenance and management report of 35 Public Amenities (2) Orders for service providers appointed for maintenance of public amenities	Director Community Services	
		Implement public amenities management plan	33 public amenities maintained in 2015/2017 financial year	35 public amenities maintained in line with the Public Amenities Maintenance and Management Plan by June 2018	Annual and Quarterly reports	1 665 000	Equitable Share	Maintain and manage 35 public amenities in line with the Public Amenities Maintenance and Management Plan by June 2018	Maintain and manage 35 public amenities	Maintain and manage 35 public amenities	Maintain and manage 35 public amenities	Maintain and manage 35 public amenities	(1) Maintenance and management report of 35 Public Amenities (2) Orders for service providers appointed for maintenance of public amenities	Director Community Services

KPA: LOCAL ECONOMIC DEVELOPMENT - WEIGHT: 10%

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Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement Source	Budget Amount	Funding Source	Annual target for 2017/2018	Quarterly targets	31-Dec-17	31-Mar-18	30-Jun-18	POE Required	Custodian
Solid Waste (Co-operatives)	To implement three (3) solid waste management programmes in all wards and urban order to bring health and well-being of communities by June 2022	Implement solid waste management programmes (Street Cleaning, Waste collection and Waste disposal)	3 solid waste management programmes implemented in 2016/2017 financial year	Three solid waste Co-operatives engaged in solid waste services monitored by June 2018	Annual and Quarterly reports	1 592 640	Equitable Share	Monitor functioning of 3 solid waste co-operatives by June 2018	Monitor functioning of three Solid Waste Co-operatives	Monitor functioning of three Solid Waste Co-operatives	Monitor functioning of three Solid Waste Co-operatives	Monitor functioning of three Solid Waste Co-operatives	Monitor functioning of three Solid Waste Co-operatives	Director Community Services
	To provide administrative support for effective and efficient performance of council and its committees by June 2022	Develop Institutional Calendar on annual basis and ensure its implementation. Develop and monitor Resolution Register	Institutional Calendar	Implementation of resolutions of Council and its committees coordinated by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate implementation of resolutions of Council and its committees by June 2018	Monitor sitting of Directorate council committees and report	Monitor sitting of Directorate council committees and report	Monitor sitting of Directorate council committees and report	Monitor sitting of Directorate council committees and report	Monitor sitting of Directorate council committees and report	Report on implementation of council resolutions for Community Services
Revenue Enhancement & Management	To increase institutions' revenue base by R5m through implementation of revenue enhancement strategy by June 2022	Contribute to the municipality's revenue through implementation of traffic services	3.5 m collected in 2016/2017 financial year	3.5m collected through law enforcement and agency services by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Collect R800 000.00 through law enforcement and agency services by June 2018	Collect R800 000.00 through law enforcement and agency services	Collect R850 000.00 through law enforcement and agency services	Collect R850 000.00 through law enforcement and agency services	Collect R800 000.00 through law enforcement and agency services	1. Traffic Fine Register Report 2. Examination Transaction Daily Statistics 3. Registering Authority	Director Community Services
Strategic Planning- IDP	To co-ordinate annual review of 2017/2022 Development Plan and development of 2022/2027 Integrated Development Plan to guide municipal planning by June 2022	Develop IDP, PMS and Budget Process Plan annually	2017/2022 Integrated Development Plan developed in 2016/2017 financial year.	2018/2019 Integrated Development Plan reviewed by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate review of 2018/2019 Integrated Development Plan by June 2018	Contribute to the review of the situational analysis phase	Contribute to the review of the situational analysis phase	Contribute to the review of the situational analysis phase	Contribute to the final IDP	Council Resolution on approval of 2018/2019 IDP	Director Community Services
	To establish and implement PMS procedures through reviewing, review towards increased accountability and performance improvement by June 2022	Develop and review divisional scorecards and monitor implementation	2016/2017 Divisional Scorecards	2017/2018 Divisional scorecards developed and implemented monitored by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Develop 2017/2018 Divisional scorecards and monitor implementation by June 2018	Develop 2017/2018 Divisional Scorecards	Monitor performance of the Directorate	Monitor performance of the Directorate	Monitor performance of the Directorate	Monitor performance of the Directorate	2017/2018 Quarterly Performance Reports
Governance System, Internal Controls and Auditing	To co-ordinate risk assessment and advise on strategies to reduce risk impact by June 2022	Review Risk Management Strategy, risk management committees charter	Risk management strategy risk management approved in 2015/2016 financial year	2017/2018 Strategic and Operational Risk Register developed by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Develop 2017/2018 Strategic and operational risk registers by June 2018	Report on implementation of Strategic and Operational Risk registers	Report on implementation of Strategic and Operational Risk registers	Report on implementation of Strategic and Operational Risk registers	Report on implementation of Strategic and Operational Risk registers	Annual report on implementation of Strategic and Operational Risk Registers	Director Community Services
	To advise and provide objective assurance on internal control systems for administration by June 2022	Review Audit Committee Charter, Internal Audit Charter and methodology and internal audit plan	Audit Committee Charter, Internal Audit Charter, methodology and internal audit plan approved in 2016/2017 financial year	Internal audit plan developed and implemented by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Implement 2015/2016 Audit Action Plan, Develop and implement 2016/2017 Audit Action Plan by June 2018	Implement 2015/2016 Audit Action Plan	Develop and implement on 2016/2017 Audit Action Plan	Develop and implement on 2016/2017 Audit Action Plan	Implement 2016/2017 Audit Action Plan	Progress Report on implementation 2015/2016 and 2016/2017 Audit Action Plans	Director Community Services

LOCAL ECONOMIC DEVELOPMENT

MQUMBA LOCAL MUNICIPALITY
LOCAL ECONOMIC DEVELOPMENT SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR 2017/2018

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement source	Budget	Funding Source	Quarterly targets				POE Required	Indicator custodian
								Annual Target for 2017/2018	30-Sep-17	31-Dec-17	31-Mar-18		
Programmes Management Office	To monitor implementation of high impact projects in the Master Plan and IDP for economic development by June 2022.	Update and monitor project charter for high impact projects	Master plan, IDP and project charter	2 High impact project monitored by June 2018	Annually and Quarterly reports		Equitable Share	Monitor implementation of 2 high impact projects (Kwa Mankwazi and Bawwa Falls) by June 2018	Monitor the implementation of high impact projects and report thereof	Monitor the implementation of high impact projects and report thereof	Monitor the implementation of high impact projects and report thereof	Reports on the implementation of the 2 high impact projects	Director LED
	To solicit funding for implementation of LED strategy by June 2022	Develop business plans	LED Strategy approved in 2015/2016 financial year	The investment programmes (Rehabilitation of Buterworth Industries and Gouwa Dam developments) facilitated by June 2018	Annually and Quarterly reports	200 000	Equitable Share	Facilitate two investment programmes (Rehabilitation of Buterworth Industries and Gouwa Dam developments) by June 2018	Develop activity plan and facilitate engagements for potential investors	Implement the activity plan and report thereof	Implement the activity plan and report thereof	Implement the activity plan and report thereof	(1) Activity Plan and report of engagement sessions and (2) Report on implementation of the activity plan
Tourism Development and Promotion	To register MQM as a preferential tourist destination to the high profiling of tourism products and services by June 2022	Develop branding and marketing systems for easy access to all tourism products and services	LED Strategy approved in 2015/2016 financial year	Establishment of Tourism information centre facilitated by June 2018	Annually and Quarterly reports	100 000	Equitable Share	Facilitate establishment of Tourism Information Centre by June 2018	Co-ordinate engagement sessions with relevant stakeholders (LM, ADM, ECP, TAL, TO, DTO, NDT & SATOUR)	Co-ordinate engagement sessions with relevant stakeholders (LM, ADM, ECP, TAL, TO, DTO, NDT & SATOUR)	Co-ordinate engagement sessions with relevant stakeholders (LM, ADM, ECP, TAL, TO, DTO, NDT & SATOUR)	Agenda, attendance register, minutes and reports on engagement sessions	Director LED
				Social facilitation plan towards support of Seagulls development implemented by June 2018	Annually and Quarterly reports	30 000	Equitable Share	Review and implement Social facilitation plan towards support of Seagulls development by June 2018	Review social facilitation plan	Implement Social facilitation plan	Implement Social facilitation plan	1. Reviewed Social facilitation plan 2. Report on implementation of Social facilitation plan	Director LED
SMMEs	To provide support to SMMEs/Co-operatives and Farmers through implementation of incubation programmes for sustainability by June 2022	Host cultural and heritage events	Tourism events facilitated and coordinated in 2016/2017 financial year	Maintenance of Six heritage sites (Tyto Soga's Grave, Bawwa Falls, King Phalo's Grave, Blythwood Caves, Maholwana Ntlangwini's Grave and Centane War Memorial Monument) facilitated by June 2018	Annually and Quarterly reports	50 000	Equitable Share	Facilitate maintenance of six heritage sites by June 2018 (Tyto Soga's Grave, Bawwa Falls, King Phalo's Grave, Blythwood Caves, Maholwana Ntlangwini's Grave and Centane War Memorial Monument)	Facilitate maintenance of six heritage sites (Tyto Soga's Grave, Bawwa Falls, King Phalo's Grave, Blythwood Caves, Maholwana Ntlangwini's Grave and Centane War Memorial Monument)	Facilitate maintenance of six heritage sites (Tyto Soga's Grave, Bawwa Falls, King Phalo's Grave, Blythwood Caves, Maholwana Ntlangwini's Grave and Centane War Memorial Monument)	Facilitate maintenance of six heritage sites (Tyto Soga's Grave, Bawwa Falls, King Phalo's Grave, Blythwood Caves, Maholwana Ntlangwini's Grave and Centane War Memorial Monument)	Annual Report on the maintenance of 6 heritage sites	Director LED
		Co-ordinate Awareness Campaigns	Four Tourism Awareness Campaigns co-ordinated by June 2018	One Tourism Event Facilitated and co-ordinated (Tourism & heritage month celebrations) by June 2018	Annually and Quarterly reports	150 000	Equitable Share	Facilitate and coordinate One Tourism event (Tourism & heritage month celebrations) by June 2018	Facilitate the hosting of Tourism & heritage month Celebrations	Co-ordinate 1 tourism awareness campaign	Co-ordinate 1 tourism awareness campaign	Co-ordinate 1 tourism awareness campaign	1. Concept document and Closeout report of Mqumba Heritage Month Celebration.
				Incubation programme for 3 emerging farmers, 10 SMMEs/Co-operatives facilitated by June 2018	Annually and Quarterly reports	100 000	Equitable Share	Facilitate incubation programme for 3 emerging farmers, 10 SMMEs/Co-operatives by June 2018	Facilitate partnership agreement with WRSETA and SABS	Facilitate partnership agreement with DTI and SEDA	Facilitate partnership agreement with SEFA	(1) Concept Document (2) Attendance register and Report on Tourism Awareness Campaigns	Director LED

T.B

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement source	Budget	Funding Source	Annual Target for 2017/2018	Quarterly targets	POE Required	Indicator custodian	
Sustainable Rural Development		<p>Develop Land Use Management scheme</p> <p>Formalise unsurveyed land.</p>	<p>Implement SMEs and Cooperatives programmes</p> <p>Develop infrastructure and system for agriculture</p>	<p>Implementation of Agri-park projects facilitated by June 2018</p>	<p>Annually and Quarterly reports</p>	<p>84 000</p> <p>Equitable Share</p>	<p>Facilitate approval of Business Plan and registration of CDC as a Non-Profit Organisation Khula SMME Fund</p> <p>Facilitate support to 10 SMME/Cooperatives & 3 emerging farmers (capacity building)</p>	<p>30-Sep-17</p> <p>31-Dec-17</p> <p>31-Mar-18</p> <p>30-Jun-18</p>	<p>1. Approved Business Plan 2. Registration Certificate of CDC 3. Acknowledgement of receipt of Business Plans 4. Operational Plan 5. Report on implementation of Operations Plan</p>	<p>Director LED</p>		
			<p>Support provided to emerging farmers in 2016/2017</p>								<p>Facilitate support to 10 SMME/Cooperatives & 3 emerging farmers (business plan development)</p>	<p>Facilitate support to SMME/Cooperatives & 3 emerging farmers (Access to markets and machinery and tools)</p>
			<p>Annually and Quarterly reports</p>								<p>Monitor the implementation of Agri-Park projects and report thereof</p>	<p>Monitor the implementation of Agri-Park projects and report thereof</p>
Land Administration and Land Use Management	<p>To regulate and control the development and use of land within the municipal area in line with the Spatial Development Framework by June 2022</p>	<p>Develop Land Use Management scheme</p> <p>Formalise unsurveyed land.</p>	<p>SDF Approved in 2015/2016 financial year</p>	<p>Development of Land use management scheme facilitated by June 2018</p>	<p>Annual and Quarterly reports</p>	<p>250 000</p> <p>Equitable Share</p>	<p>Facilitate implementation of Agri-park projects by June 2018</p>	<p>30-Sep-17</p> <p>31-Dec-17</p> <p>31-Mar-18</p> <p>30-Jun-18</p>	<p>1. Report on the SMME/Co-operatives and emerging farmers programmes conducted (2) Agenda, attendance register (3) Report for capacity building (4) Copy of business plans (4) Copy of registration certificate (5) Report on access to markets (6) Orders, delivery notes and invoices for procurement of machinery and tools</p>	<p>Director LED</p>		
			<p>8 even surveyed and formalised (remainder of er725; er1101,153, 671, 630 and 153, Consolidation of er637, 638 and 639 and subdivision of Commonage land opposite Thusong Center,Centane town) by June 2018</p>								<p>Develop draft land use management scheme</p>	<p>Facilitate approval of Land use management scheme</p>
			<p>Annual and Quarterly reports</p>								<p>Monitor the implementation of Agri-Park projects and report thereof</p>	<p>Monitor the implementation of Agri-Park projects and report thereof</p>
Supply Chain Management	<p>To review and improve SCM policy in line with regulatory framework by June 2022</p>	<p>Review SCM policy and procedures</p> <p>Co-ordinate development of municipal procurement plan, monitor implementation and report thereof</p>	<p>Procurement plan developed and implemented in 2016/2017 financial year</p>	<p>Procurement plan developed and implemented by June 2018 and report thereof</p>	<p>Annually and Quarterly reports</p>	<p>Operating Budget</p>	<p>Develop terms of reference</p> <p>Develop terms of reference</p>	<p>30-Sep-17</p> <p>31-Dec-17</p> <p>31-Mar-18</p> <p>30-Jun-18</p>	<p>1. Terms of reference 2. Appointment letter 3. Co-ordination on approval of land use management scheme 4. Land use management scheme</p>	<p>Director LED</p>		
			<p>8 even surveyed and formalised (remainder of er725; er1101,153, 671, 630 and 153, Consolidation of er637, 638 and 639 and subdivision of Commonage land opposite Thusong Center,Centane town) by June 2018</p>								<p>Develop draft survey diagrams</p>	<p>Facilitate approval of survey diagrams by Surveyor General</p>
			<p>Annual and Quarterly reports</p>								<p>Monitor implementation of procurement plan for the Directorate</p>	<p>Monitor implementation of procurement plan for the Directorate</p>
Municipal Administration (Council Support)	<p>To provide administrative support for effective and efficient performance of council and its committees by June 2022</p>	<p>Develop institutional Calendar on annual basis and ensure its implementation.</p> <p>Develop and monitor Resolution Register</p>	<p>Institutional Calendar</p>	<p>Implementation of resolutions of Council and its committees co-ordinated by June 2018</p>	<p>Annual and Quarterly reports</p>	<p>Operating Budget</p> <p>Equitable Share</p>	<p>Co-ordinate resolutions of Council and its committees by June 2018</p>	<p>30-Sep-17</p> <p>31-Dec-17</p> <p>31-Mar-18</p> <p>30-Jun-18</p>	<p>1. Procurement Plan 2. Report on monitoring of Procurement Plan</p>	<p>Director LED</p>		
			<p>Standing Rules of Order of Council</p>								<p>Monitor sitting of Directorate council committees and report</p>	<p>Monitor sitting of Directorate council committees and report</p>
			<p>Report on implementation of council resolutions for Local Economic Development</p>								<p>Report on implementation of council resolutions for Local Economic Development</p>	

KPA: FINANCIAL VIABILITY AND MANAGEMENT - WEIGHT: 10%

KPA: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

KPA: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement source	Budget	Funding Source	Annual Target for 2017/2018	30-SEP-17	31-DEC-17	Quarterly targets	30-JUN-18	POE Required	Indicator custodian
Strategic Planning- IDP	To Co-ordinate annual review of 2017/2022 Integrated Development Plan and 2022/2027 Integrated Development Plan to guide municipal planning by June 2022	Develop IDP, PMS and Budget Process Plan annually	2017/2022 Integrated Development Plan developed in 2016/2017 financial year.	2018/2019 Integrated Development reviewed by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate review of 2018/2019 Integrated Development Plan by June 2018	Contribute to the review of the situational analysis phase	Contribute to the review of Objectives and Strategies phase	31-Mar-18 Contribute to the Draft IDP	30-Jun-18 Contribute to the final IDP	Council Resolution on approval of 2018/2019 IDP	Director LED
	To establish and implement PMS procedures through monitoring, review towards an increased accountability and performance improvement by June 2022	Co-ordinate implementation of the IDP, PMS and Budget Process Plan	2016/2017 Divisional Scorecards	2017/2018 Divisional scorecards developed and implementation monitored by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Develop 2017/2018 Divisional scorecards and monitor implementation by June 2018	Develop 2017/2018 Divisional Scorecards	Monitor performance of the Directorate	Monitor performance of the Directorate	Monitor performance of the Directorate	Monitor performance of the Directorate	2017/2018 Quarterly Performance Reports
Governance System, Internal controls and Auditing	To co-ordinate risk assessment and advise on strategies to minimise risk impact by June 2022	Review Risk Management Strategy, risk management policy reviewed in 2015/2016 financial year	Risk management strategy, risk management policy reviewed in 2015/2016 financial year	2017/2018 Strategic and Operational Risk Registers developed by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Develop 2017/2018 strategic and operational risk registers by June 2018	Report on implementation of Strategic and Operational Risk registers	Report on implementation of Strategic and Operational Risk registers	Report on implementation of Strategic and Operational Risk registers	Report on implementation of Strategic and Operational Risk registers	Annual report on implementation of Strategic and Operational Risk Registers	Director LED
	To advise and provide objective assurance on internal control systems for clean administration by June 2022	Review Audit Committee Charter/Internal Audit Charter and methodology	Audit Committee Charter/Internal Audit Charter methodology approved in 2016/2017 financial year	Internal audit plan developed and implemented by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Implement 2015/2016 Audit Action Plan, Develop and Implement 2016/2017 Audit Action Plan by June 2018	Implement 2016/2017 Audit Action Plan	Develop and Implement 2016/2017 Audit Action Plan	Implement 2016/2017 Audit Action Plan	Implement 2016/2017 Audit Action Plan	Implement 2016/2017 Audit Action Plans	Progress Report on implementation 2015/2016 and 2016/2017 Audit Action Plans

T.B

STRATEGIC MANAGEMENT

STRATEGIC MANAGEMENT DIRECTORATE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR 2017/2018
 GOOD GOVERNANCE AND PUBLIC PARTICIPATION- 55%

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Budget	Funding Source	Measurement source	Quarterly targets				POE Required	Indicator custodian
								30-Sep-17	31-Dec-17	31-Mar-18	30-Jun-18		
Strategic Planning- IP	To Co-ordinate annual review of 2017/2022 Integrated Development Plan and development of 2022/2027 Integrated Development Plan to guide municipal planning by June 2022	Develop IDP- PMS and Budget Process Plan annually Co-ordinate implementation of the IDP- PMS and Budget Process Plan.	2017/2022 Integrated Development Plan developed in 2016/2017 financial year.	2018/2019 Integrated Development Plan reviewed by June 2018	755 000	Equitable Share	Annual, Mid-year and Quarterly Reports	Co-ordinate review of 2018/2019 Integrated Development Plan by June 2018	Review situational analysis	Co-ordinate tabling of draft reviewed 2018/2019 IDP	Co-ordinate approval of 2018/2019 Final reviewed IDP	(1) Final 2018/2019 IDP (2) Council Resolution on approval of 2018/2019 reviewed IDP	Director Strategic Management
	To provide a researched, documented information that seeks to guide municipality's short, medium and long term planning by June 2022	Conduct research on prioritized programmes and projects.	Heritage, tourism and Economic spin-offs research conducted in 2016/2017 financial year	Implementation of Heritage, tourism and economic spin-offs co-ordinated by June 2018	7 000	Equitable Share	Annual, Mid-year and Quarterly Reports	Final research report	Monitor implementation of the project plan and report	Monitor implementation of the project plan and report	(1) Project Plan (2) Report on implementation of project plan	Director Strategic Management	
Development Planning- Research	Coordinate policy development and policy decisions at the municipalities	1 policy developed, 6 policies reviewed in 2016/2017 financial year	2 policies developed and 9 policies reviewed by June 2018	125 000	Equitable Share	Annual, Mid-year and Quarterly Reports	Develop 2 Policies (Land Use Management Scheme and Employment (Equity Plan) and review 9 policies (Budget Policy, SCM Policy, Indigent Policy, Customer Care Strategy, Risk Management Strategy, PMS Strategy and Public Participation Strategy and Public Policy Framework, Risk Management Plan, Human Resources Manual) by June 2018	Co-ordinate implementation of 1 policy development of 5 policies (Community Strategy, Public Amenities Management and review Strategy, SCM Policy, Indigent Policy and Customer Care Strategy)	Co-ordinate development of 1 policy (Land Use Management Scheme) and review of 4 policies (Community Strategy, Public Amenities Management and review Strategy, SCM Policy, Indigent Policy and Customer Care Strategy)	Facilitate approval of 10 policies	(1) 10 Policies (2) Agenda, attendance register and report on workshoping of 10 policies (3) Council Resolutions on approval of 10 policies	Director Strategic Management	
	To market the corporate brand of the municipality from a positive profile by June 2022	Review communication marketing and branding strategy	11 By-laws reviewed in 2016/2017 financial year.	10 By-laws reviewed by June 2018	100 000	Equitable Share	Annual, Mid-year and Quarterly Reports	Review 10 By-laws (Prevention of fire By-law, Library By-law, Passenger carrying Buses and bus route By-law, Fire Brigade services By-law, Municipal By-law, Butcheries By-law, Municipal By-law, Law, Keeping of poultry By-law and Child care facilities By-law) by June 2018	Co-ordinate review of 5 By-laws	Co-ordinate review of 10 By-laws	Facilitate approval of 10 By-laws	(1) 10 By-laws (2) Agenda, attendance register and report on workshoping of 10 By-laws (3) Council Resolutions on approval of 10 By-laws	Director Strategic Management
Institutional Communication	To promote and maintain corporate identity and image through marketing and branding by June 2022	Update information on municipal website Develop newsletters Integrate two way communication feedback	11 internal newsletters and 2 external newsletters developed and distributed in 2016/2017 financial year	12 internal newsletters and 2 external newsletters developed and distributed by June 2018	30 000	Equitable Share	Annual, Mid-year and Quarterly Reports	Update and upload website, fill in with Section 75 of the MFMA by June 2018	Develop and distribute 3 internal newsletters Develop and distribute 1 External newsletter	Develop and distribute 3 internal newsletters	Develop and distribute 3 internal newsletters Develop and distribute 1 External newsletter	(1) 12 internal newsletters and 2 external newsletters (2) Distribution register of the newsletters	Director Strategic Management
	To promote and maintain corporate identity and image through marketing and branding by June 2022	Standardize usage of the municipal corporate brand	Outdoor, indoor signage and flags installed in 2016/2017 financial year	Corporate brand of municipality (Welcome sign boards, Diaries, Corporate Stationery, indoor signage and flags) by June 2018	100 000	Equitable Share	Annual, Mid-year and Quarterly Reports	Market corporate brand of the municipality (Welcome sign boards, Diaries, Corporate Stationery, indoor signage and flags) by June 2018	Facilitate procurement of the welcome sign boards	Facilitate procurement of corporate stationery	Facilitate procurement of welcome sign boards and indoor signage	(1) Orders and Report on procurement of welcome sign boards and indoor signage (2) Orders and Report on diaries and flags (3) Order and Report on procurement of corporate stationery	Director Strategic Management

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Budget	Funding Source	Measurement source	Annual Target for 2017/2018	Quarterly targets				POE Required	Indicator custodian
									30-Sep-17	31-Dec-17	31-Mar-18	30-Jun-18		
Media Liaison	To promote corporate brand through social media platforms by June 2022.	Coordinate issuing of press releases and news articles	Mainstream and Social Media Policy approved in 2016/2017 financial year.	4 Electronic media slots coordinated by June 2018	Annual, Midyear and quarterly reports	125 000	Equitable Share	Coordinate 4 electronic media slots by June 2018	Facilitate appointment of service provider for Regional electronic Media	Coordinate 1 electronic media slot	Coordinate 1 electronic media slot	Coordinate 1 electronic media slot	(1) Appointment letter of Service provider for Regional electronic Media (2) Memorandum of Understanding (3) 4 Printouts of News bulletins on electronic media websites	Director Strategic Management
									Update and monitor Social Networks (Facebook and Twitter)	Update and monitor Social Networks (Facebook and Twitter)	Update and monitor Social Networks (Facebook and Twitter)	Update and monitor Social Networks (Facebook and Twitter)	Reports and printouts on Social Media update	Director Strategic Management
									Issue 4 press releases and publish 2 news article	Issue 4 press releases and publish 2 news article	Issue 4 press releases and publish 2 news article	Issue 4 press releases and publish 2 news article	Copies of 16 Press releases published and 8 news articles published	Director Strategic Management
Events Management	To promote and launch corporate brand through social events by June 2022.	Communicate through electronic media platforms	14 Events coordinated in 2016/2017 financial year	10 Municipal Events coordinated by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Issue 16 press releases and Publish 8 news articles by June 2018	Develop, implement and report (Mandela Day, Heritage Month, Environmental Day, Youth Day, SCM Awareness and Celebrations)	Implement events (Back to School Campaign and Mayoral Imbizo)	Implement events (Mandela Day, State Address, Environmental Day, Youth Day, SCM Awareness Day and Mayoral Imbizo)	Implement events (Mandela Day, State Address, Environmental Day, Youth Day, SCM Awareness Day and Mayoral Imbizo)	(1) Annual events calendar (2) Concept documents for events implemented (3) Report on events implemented	Director Strategic Management
									Co-ordinate uniform municipal events, protocol & etiquette	Co-ordinate sitting of 1 IGR meeting	Co-ordinate sitting of 1 IGR meeting	Co-ordinate sitting of 1 IGR meeting	(1) Invitations, Agenda, attendance register and report of 4 IGR meetings co-ordinated (2) MCO with Provincial and National Departments	Director Strategic Management
									Coordinate regular sitting of IGR forum for planning and reporting	Co-ordinate sitting of 1 IGR meeting	Co-ordinate sitting of 1 IGR meeting	Co-ordinate sitting of 1 IGR meeting	(1) Invitations, Agenda, attendance register and report of 4 IGR meetings co-ordinated (2) MCO with Provincial and National Departments	Director Strategic Management
Intergovernmental Relations	To coordinate regular reporting and feedback by all stakeholders by June 2022.	Coordinate regular sitting of IGR forum for planning and reporting	4 IGR meetings co-ordinated in 2016/2017 financial year	4 IGR meetings co-ordinated by June 2018	Annual, Mid-year and Quarterly Reports	Equitable Share	Annual, Mid-year and Quarterly Reports	Co-ordinate sitting of 4 IGR meetings by June 2018	Co-ordinate MOU with Provincial and National Departments	Co-ordinate 1 Mayoral Imbizo	Co-ordinate 1 Mayoral Imbizo	Co-ordinate 1 Mayoral Imbizo	(1) Invitations, Agenda, attendance register and report of 4 IGR meetings co-ordinated (2) MCO with Provincial and National Departments	Director Strategic Management
									Co-ordinate regular meetings to community members	Co-ordinate 1 Mayoral Imbizo	Co-ordinate 1 Mayoral Imbizo	Co-ordinate 1 Mayoral Imbizo	(1) 2017/2018 Performance Agreements for S&A and S&S Managers (2) Council Resolution on approval of S&A and S&S Managers performance agreements	Director Strategic Management
									Develop, collate, consolidate and analyze performance information quarterly, midyear and annually	Develop 2017/2018 Mid-term performance reviews for S&A and S&S Managers	Develop 2017/2018 Mid-term performance reviews for S&A and S&S Managers	Develop 2017/2018 Mid-term performance reviews for S&A and S&S Managers	(1) Report on 2016/2017 annual performance reviews and 2017/2018 Mid-term performance reviews for S&A and S&S Managers (2) Council Resolutions for approval of performance reviews	Director Strategic Management
Institutional Performance Management	To monitor and review performance for increased accountability & performance improvement by June 2022.	Develop, collate, consolidate and analyze performance information quarterly, midyear and annually	2016/2017 Performance Agreements for S&A and S&S Managers developed	Performance information developed, collated, consolidated and analyzed quarterly, midyear and annually	Annual, Mid-year and Quarterly Reports	Equitable Share	Annual, Mid-year and Quarterly Reports	Develop 2016/2017 annual performance reviews for S&A and S&S Managers	Develop Draft 2016/2017 Annual Report	Co-ordinate approval of the Final 2016/2017 Annual Report	Co-ordinate approval of the Final 2016/2017 Annual Report	Co-ordinate approval of the Final 2016/2017 Annual Report	(1) 2016/2017 Annual Report (2) Council Resolution on approval of 2016/2017 Annual Report	Director Strategic Management
									Develop 2016/2017 annual performance analysis report (S46)	Develop 2017/2018 Mid-term performance analysis report (S72)	Develop 2017/2018 Mid-term performance analysis report (S72)	Develop 2017/2018 Mid-term performance analysis report (S72)	(1) 2016/2017 Annual performance analysis report (S46) (2) 2016/2017 Fourth quarter performance analysis report (S46)	Director Strategic Management
									Develop 2016/2017 annual performance analysis report (S46)	Develop 2017/2018 Mid-term performance analysis report (S72)	Develop 2017/2018 Mid-term performance analysis report (S72)	Develop 2017/2018 Mid-term performance analysis report (S72)	(1) 2016/2017 Annual performance analysis report (S46) (2) 2016/2017 Fourth quarter performance analysis report (S46) (3) 2017/2018 Mid-term performance report (S72) (4) 2017/2018 First to Third Quarter Performance Analysis Reports	Director Strategic Management

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Budget	Funding Source	Measurement source	Annual Target for 2017/2018	Quarterly targets	POE Required	Indicator custodian	
Performance Management (Individual)	To establish and implement PMS procedures through monitoring, review towards an increased accountability and performance improvement by June 2022.	Develop and review divisional scorecards monitor implementation	2016/2017 Divisional Scorecards	2017/2018 Divisional scorecards developed and implementation monitored by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	2017/2018 Divisional scorecards developed and implementation monitored by June 2018	30-Sep-17 (1) Develop 2017/2018 divisional scorecard (2) Monitor performance of the Directorate and report	31-Mar-18 Monitor performance of the Directorate and report	30-Jun-18 Monitor performance of the Directorate and report	Director Strategic Management
	To co-ordinate risk assessment and advise on strategies to minimise risk impact by June 2022	Review Risk Management Strategy, risk management committees charter 2015/2016 financial year	Risk management strategy/risk management policy approved in 2015/2016 financial year	2017/2018 Strategic and Operational Risk Registers developed by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Develop 2017/2018 strategic and operational risk registers by June 2018	31-Dec-17 Report on implementation of Strategic and Operational Risk registers	31-Mar-18 Report on implementation of Strategic and Operational Risk registers	30-Jun-18 Report on implementation of Strategic and Operational Risk registers	Director Strategic Management
Governance System, Internal controls and Auditing	Develop, review and implement Audit action plan by June 2022	Monitor implementation of audit action plan annually	1, 2015/2016 Audit Action Plan implemented 2, 2016/2017 Audit Action Plan developed and implemented 3, 2017/2018 Audit Action Plan developed and implemented	2015/2016 Audit Action Plan implemented and 2016/2017 developed and implemented by June 2017	Annual and Quarterly reports	Operating Budget	Equitable Share	Implement 2015/2016 Audit Action Plan, Develop and Implement 2016/2017 Audit Action Plan by June 2018	30-Sep-17 Implement 2015/2016 Audit Action Plan	31-Mar-18 Develop and Implement 2016/2017 Audit Action Plan	30-Jun-18 Implement 2016/2017 Audit Action Plan	Director Strategic Management
	Co-ordinate mainstreaming of designated groups to socio-economic development by June 2022	Review and implement special programmes unit and related policies	SFU Strategy and related policies adopted in 2014/2015 and 2015/2016 financial years respectively 6 SFU programmes implemented in 2016/2017 financial year	6 designated groups identified to socio-economic development by June 2018 Mayoral Cup co-ordinated by June 2018	Annual and Quarterly Reports	Operating Budget	Equitable Share	Facilitate socio-economic development for Women and Youth	30-Sep-17 Facilitate socio-economic programmes for elderly, physically challenged and HIV/AIDS	31-Mar-18 Co-ordinate Back to School programme	30-Jun-18 Conduct Youth programmes	30-Jun-18 Report on mainstream of 6 designated groups Report on Mayoral Cup
Stakeholder Relations	To establish 5 and maintain 5 partnerships with socio-economic groups so as to improve shared knowledge and understanding by June 2022	Assessment of the municipality and identify strategic partners	5 Partnerships with institutions of higher learning	Implementation of 5 MOUs with institutions of higher learning co-ordinated by June 2018	Equitable Share	Operating Budget	Co-ordinate implementation of 5 MOUs with institutions of higher learning	30-Sep-17 Monitor implementation of 5 MOUs with institutions of higher learning	31-Mar-18 Monitor implementation of 5 MOUs with institutions of higher learning	30-Jun-18 Monitor implementation of 5 MOUs with institutions of higher learning	30-Jun-18 Report on implementation of 5 MOUs with Institutions of Higher Learning	Director Strategic Management
	To provide administrative support for effective and efficient performance of council and its committees by June 2022	Develop Institutional Calendar on annual basis and ensure its implementation.	Institutional Calendar	Implementations of Council and its committees co-ordinated by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate implementation of resolutions of Council and its committees by June 2018	30-Sep-17 Monitor sitting of Strategic Management Directorate council committees and report	31-Mar-18 Monitor sitting of Strategic Management Directorate council committees and report	30-Jun-18 Monitor sitting of Strategic Management Directorate council committees and report	Director Strategic Management
Municipal Administration (Council Support)	To review and implement SCM policy in line with the regulatory framework by June 2022	Review SCM policy procedures implemented in 2016/2017 financial year	Procurement plan developed and implemented in 2018 and report thereof	Annual and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate development, monitor implementation of Procurement plan and report thereof by June 2018	30-Sep-17 Develop Strategic Procurement Plan and Monitor implementation	31-Mar-18 Monitor implementation of procurement plan for the Directorate	30-Jun-18 Monitor implementation of procurement plan for the Directorate	30-Jun-18 (1) Procurement Plan (2) Report on monitoring of the Procurement Plan	Director Strategic Management
	To review and implement SCM policy in line with the regulatory framework by June 2022	Review SCM policy procedures implemented in 2016/2017 financial year	Procurement plan developed and implemented in 2018 and report thereof	Annual and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate development, monitor implementation of Procurement plan and report thereof by June 2018	30-Sep-17 Develop Strategic Procurement Plan and Monitor implementation	31-Mar-18 Monitor implementation of procurement plan for the Directorate	30-Jun-18 Monitor implementation of procurement plan for the Directorate	30-Jun-18 (1) Procurement Plan (2) Report on monitoring of the Procurement Plan	Director Strategic Management

T.B

**BUDGET AND
TREASURY OFFICE**

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement source	Budget Amount	Funding Source	Annual Targets for 2017/2018				Indicator custodian															
								30-Sep-17	31-Dec-17	31-Mar-18	30-Jun-18																
Revenue Enhancement & Management	To increase institutions' revenue base by R5m through implementation of revenue enhancement strategy by June 2022	Review and implement tariff structure and budget policy	2016/2017 Tariff Structure and Budget Policy implemented	R1 million increase in revenue base by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	KPA: FINANCIAL VIABILITY AND MANAGEMENT - WEIGHT: 65%	Implement general valuation and supplementary valuation roll	Implement general valuation and supplementary valuation roll	Implement general valuation and supplementary valuation roll	Implement general valuation and supplementary valuation roll	CFO														
														Implement revenue enhancement programmes implemented in 2016/2017 financial year	Implement data cleansing programme and report by June 2018	Implement data cleansing programme and report	Implement data cleansing programme and report	Implement data cleansing programme and report	Implement data cleansing programme and report	(1) Billing Reports							
														Update valuation roll for rating purposes	Supplementary valuation roll implemented in 2016/2017 financial year	Updated general valuation roll by June 2018	238 000	Operating Budget	Annual, Midyear and quarterly reports	Equitable Share	Identify and consolidate list of properties for supplementary valuation	Conduct physical verification and valuation of properties	Advertise draft supplementary valuation roll	Updated general valuation roll	(1) List of identified properties (2) Draft valuation roll (3) Copy of advert for supplementary valuation (4) Certified supplementary valuation roll	CFO	
														To realize 70% collection on current billings by June 2022	Implement programmes in line with revenue enhancement strategy	Approved Tariff Structure for 2017/2018 financial year	2017/2018 Tariff structure implemented by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Implement 2017/2018 tariff structure	Implement 2017/2018 tariff structure	Implement 2017/2018 tariff structure	Implement 2017/2018 tariff structure	Implement 2017/2018 tariff structure	(1) Billing reports (2) Report on implementation of Tariff structure	CFO
																50% revenue collected in 2016/2017 financial year	60% collected on current billings by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Coordinate review and approval of 2018/2019 Tariff Structure by June 2018	Collect 60% of current billing by June 2018	Collect 60% of current billing	Collect 60% on current billing	Collect 60% on current billing	Collect 60% on current billing	(1) Reviewed tariffs structure for 2018/2019 (2) Council Resolution on approved tariffs structure for 2018/2019 (1) Collection report/Billing report
														To implement internal controls for approval, authorization and withdrawal payment of funds by June 2022	Implement financial procedures	Revenue Enhancement Strategy, Credit Control and Debt Collection policies and bylaws	Credit control, debt collection policies and bylaws reviewed and implemented by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Coordinate review and approval of 2018/2019 Tariff Structure by June 2018	Collect 60% of current billing by June 2018	Collect 60% of current billing	Collect 60% of current billing	Collect 60% of current billing	(1) Invoice Register	CFO
																Financial procedures	90% of creditors paid within 30 days by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Payment of 90% of creditors within 30 days by June 2018	Payment of 90% of creditors within 30 days	Payment of 90% of creditors within 30 days	Payment of 90% of creditors within 30 days	Payment of 90% of creditors within 30 days	(1) Section 52d reports approved by Council by June 2018	CFO
																4 section 52d reports approved by Council by June 2018	4 section 52d reports approved by Council by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Co-ordinate Section 52d reports by Council by June 2018	Section 52(d) report approved by 28 July 2017	Section 52(d) report approved by 30 October 2017	Section 52(d) report approved by 30 January 2018	Section 52(d) report approved by 30 April 2018	(1) Section 52d reports approved by	CFO
																12 Section 71 reports developed, reviewed and submitted to Provincial and National Treasury by June 2018	12 Section 71 reports developed, reviewed and submitted to Provincial and National Treasury by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Develop, review and submit 12 Section 71 reports to National Treasury by June 2018	Section 71 reports submitted to NT by 14 July, 15 August and 14 September 2017	Section 71 reports submitted to NT by 13 October, 14 November and 14 December 2017	Section 71 reports submitted to NT by 15 January, 14 February and 14 March 2018	Section 71 reports submitted to NT by 15 April, 14 May and 14 June 2018	Section 71 reports submitted to NT by 15 April, 14 May and 14 June 2018	(1) Proof of submission to PT and NT (2) Quality Certificates (3) Section 71 Reports
																Section 72 report developed and approved by Council by January 2018	Section 72 report developed and approved by Council by January 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Develop Section 72 report and co-ordinate approval by Council by June 2018	Section 72 report approved by 25 January 2018	Section 72 report approved by 25 January 2018	Section 72 report approved by 25 January 2018	Section 72 report approved by 25 January 2018	(1) Council resolution on report	CFO

T.B

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement source	Budget Amount	Funding Source	Quarterly targets				POE Required	Indicator custodian	
								30-Sep-17	31-Dec-17	31-Mar-18	30-Jun-18			
Asset Management	To manage municipality's assets for increased accountability and safeguarding by June 2022	Review and implement municipal asset management policy and procedures, Fleet Management Policy and financial Procedures.	Asset Management Policy and 2016/2017 Asset register	GRAP compliant fixed asset register maintained by June 2018	Annual, Midyear and quarterly reports	1 800 000	Equitable Share	Annual Targets for 2017/2018	Update and review the fixed asset register	Update and review the fixed asset register	Update and review the fixed asset register	Update and review the fixed asset register	1. Updated fixed asset register for 2016/2017 (2) Additions and disposals register for 2017/2018 (3). Physical verification report	CFO
									Install fleet management system	Monitor functioning of fleet management system and report	Monitor functioning of fleet management system and report	Monitor functioning of fleet management system and report	1. Fleet Management system installation Report 2. Report on functioning of fleet management system	CFO
									Conduct stock take for 2016/2017 4th quarter, reconcile and report thereof	Conduct stock take for 2017/2018 2nd quarter, reconcile and report thereof	Conduct stock take for 2017/2018 3rd quarter, reconcile and report thereof	Conduct stock take for 2017/2018 3rd quarter, reconcile and report thereof	(1) Annual Stock take report	CFO
									Conduct stock take for 2016/2017 1st quarter, reconcile and report thereof	Develop draft personal budget and general expenses	Develop draft Budget and co-ordinate approval by Council	Co-ordinate Final adoption of the budget by 30 May 2018	(1) Council Resolution on approved 2018/2019 Budget (2) Approved 2018/2019 Budget	CFO
									Co-ordinate review and implementation of 2018/2021 MTREF budget by June 2018	Review policies by June 2018	Develop and facilitate approval of the 2017/2018 1st adjustment budget	Develop and facilitate approval of the 2017/2018 2nd adjustment budget	Council Resolution for 1st Adjustment Budget and 2nd Adjustment Budget.	CFO
									Review policies by June 2018	Review policies by June 2018	Facilitate workshop of Budget Related policies.	Co-ordinate approval of the budget related policies by 30 May 2018	(1) Council Resolution on budget related policies	CFO
									Prepare 2016/2017 Financial Statements to Auditor General by 31 August 2017.	Prepare 2016/2017 Financial Statements by June 2018			(1) Audit report (2) 2016/2017 Audited Financial Statements.	CFO
									Prepare 2017/2018 mid-term financial statements by June 2018	Prepare 2017/2018 AFS Process Plan	Develop 2017/2018 Mid-Harm financial statements	Implement 2017/2018 AFS process plan and report	(1) Mid-term financial statements for 2017/2018 (2) Progress report on implementation of AFS process plan	CFO
									Prepare 2017/2018 mid-term financial statements by June 2018	Prepare 2017/2018 AFS Process Plan	Develop 2017/2018 Mid-Harm financial statements	Implement 2017/2018 AFS process plan and report	(1) Mid-term financial statements for 2017/2018 (2) Progress report on implementation of AFS process plan	CFO
									Budget: Treasury and Reporting Systems	To develop Medium Term Revenue and Expenditure Framework, monitor implementation and report thereof by June 2022	Develop and monitor implementation of 2016/2017 financial year Budget Process Plan	2017/2020 MTREF Budget reviewed in 2016/2017 financial year	2018/2021 MTREF Budget Reviewed and Implemented by June 2018	Annual, Midyear and quarterly reports
Conduct stock take for 2016/2017 1st quarter, reconcile and report thereof	Develop draft personal budget and general expenses	Develop draft Budget and co-ordinate approval by Council	Co-ordinate Final adoption of the budget by 30 May 2018	(1) Council Resolution on approved 2018/2019 Budget (2) Approved 2018/2019 Budget	CFO									
Budget: Treasury and Reporting Systems	Review Budget related Policies	Budget related policies reviewed in 2016/2017 financial year	Budget related policies reviewed in 2016/2017 financial year	Budget related policies reviewed by June 2017	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Annual Targets for 2017/2018	Review policies by June 2018	Review policies by June 2018	Facilitate workshop of Budget Related policies.	Co-ordinate approval of the budget related policies by 30 May 2018	(1) Council Resolution on budget related policies	CFO
									Prepare GRAP Compliant Financial Statements	Prepare GRAP Compliant Financial Statements prepared and reviewed by June 2018	GRAP Compliant Financial Statements prepared and reviewed by June 2018	GRAP Compliant Financial Statements prepared and reviewed by June 2018	(1) Audit report (2) 2016/2017 Audited Financial Statements.	CFO
Budget: Treasury and Reporting Systems	Prepare 2017/2018 Mid term financial statements	2015/2016 GRAP compliant financial statements prepared and reviewed in 2016/2017 financial year	2015/2016 GRAP compliant financial statements prepared and reviewed in 2016/2017 financial year	2017/2018 Mid-term financial statements prepared by June 2018	Annual, Midyear and quarterly reports	4 588 000	FMG / Equitable Share	Annual Targets for 2017/2018	Prepare and submit 2016/2017 Financial Statements to Auditor General by 31 August 2017.	Prepare 2016/2017 Financial Statements by June 2018			(1) Audit report (2) 2016/2017 Audited Financial Statements.	CFO
									Prepare 2017/2018 mid-term financial statements by June 2018	Prepare 2017/2018 AFS Process Plan	Develop 2017/2018 Mid-Harm financial statements	Implement 2017/2018 AFS process plan and report	(1) Mid-term financial statements for 2017/2018 (2) Progress report on implementation of AFS process plan	CFO

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Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement source	Budget Amount	Funding Source	Quarterly targets				POE Required	Indicator custodian
								30-Sep-17	31-Dec-17	31-Mar-18	30-Jun-18		
								Annual Targets for 2017/2018					
Supply Chain Management	To review and implement SCM policy in line with the regulatory framework by June 2022	Review SCM policy and procedures developed in 2016/2017 financial year	Approved SCM policy and procedures developed in 2016/2017 financial year	SCM Policy Reviewed by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Review SCM Policy by June 2018	-	Facilitate workshop of the Reviewed SCM Policy	Facilitate approval of the Reviewed SCM Policy	1. Reviewed SCM Policy 2. Council Resolutions on approval of SCM Policy	CFO
				SCM Procedures reviewed and implemented by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Review and Implement SCM Procedures (deviations and irregular expenditure) by June 2018	Implement SCM Procedures and report thereof	Implement SCM Procedures and report thereof	Implement SCM Procedures and report thereof	(1) Reviewed SCM Procedures (2) Irregular Expenditure Report (3) Deviations register	CFO
				Procurement plan developed and implemented in 2016/2017 financial year	Procurement plan developed and implemented by June 2018 and report thereof	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Co-ordinate development and monitor implementation of Procurement plan and report thereof by June 2018	Implement and monitor procurement plan and report	Implement and monitor procurement plan and report	Implement and monitor procurement plan for 2017/2018 and develop 2018/2019 procurement plan	CFO
				Updated and reviewed contracts and commitment register in 2016/2017 financial year	Updated and reviewed contracts and commitments register by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Update and review the contracts and commitments register thereof by June 2018	Update and review the contracts and commitments register	Update and review the contracts and commitments register	Update and review the contracts and commitments register	CFO
Revenue Enhancement & Management	To subsidize indigent households in line with the indigent policy by June 2022	Update indigent register 2016/2017 financial year	Updated indigent register in 2016/2017 financial year	Updated indigent register by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Update indigent register by June 2018	Update indigent register with new applications	Update indigent register with new applications	Update indigent register with new applications	(1) Updated indigent register included in the 2018/2021 MTREF budget (2) Updated indigent register.	CFO
		subsidize indigent beneficiaries	18 600 beneficiaries subsidised with alternative energy and 6000 subsidized with free basic electricity in 2016/2017 financial year	18600 indigent beneficiaries subsidized with alternative energy and 6000 subsidized with free basic electricity by June 2018	Annual, Midyear and quarterly reports	9 038 922	Equitable Share	Subsidize 18 600 households with free alternative energy and 6000 households with free basic electricity by June 2018	(1) 4650 households provided with alternative energy (2) 6000 households provided with Free basic electricity	(1) 4650 households provided with alternative energy (2) 6000 households provided with Free basic electricity	(1) 4650 households provided with alternative energy (2) 6000 households provided with Free basic electricity	(1) Report on nongrid indigent report (2) Eskom indigent report.	CFO
SMMES	To provide support to SMMES/Co-operatives and Farmers through implementation of incubation programmes for sustainability by June 2022	Establishment of cooperative development centre	SMMES Cooperatives programmes implemented in 2016/2017 financial year	Incubation programme for 3 emerging farmers, 10 SMMES/Co-operatives facilitated by June 2018	Annually and Quarterly reports	150 000	Equitable Share	Facilitate incubation programme for 3 emerging farmers, 10 SMMES/Co-operatives by June 2018			Facilitate support to SMMES/Co-operatives & 3 emerging farmers (Access to markets and machinery and tools)	1. Orders, delivery notes and invoices on machinery and tools 2. Agenda, Attendance Register, Report on SCM awareness conducted	CFO

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Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement source	Budget Amount	Funding Source	Annual Targets for 2017/2018	Quarterly targets				POE Required	Indicator custodian
								30-Sep-17	31-Dec-17	31-Mar-18	30-Jun-18			
Information, Communication Technology (ICT Governance)	To provide centrally co-ordinated ICT Services for municipal business continuity by June 2022	Integrate all ICT municipal programs	ICT Governance Framework adopted in 2015/2016 financial year	4 ICT programmes (Desktop Support, Network support, Information security and Systems support) implemented by June 2018	Annually and Quarterly reports	395 000	Equitable Share	Implement 4 ICT programmes (Desktop Support, Network support, Information security and Systems support) by June 2018	Implement, monitor and report on 4 ICT programmes	Implement, monitor and report on 4 ICT programmes	Implement, monitor and report on 4 ICT programmes	Implement, monitor and report on 4 ICT programmes	Annual report on implementation of: 1) Desktop Support 2) Network support 3) Information security 4) Systems support	CFO
	To provide standard set of rules for effective telephone and cellphone management by June 2022	Provide ICT support to all directorates	ICT strategy and related policies	IT Infrastructure to support EDMS installed by June 2018	Annually and Quarterly reports			Install IT infrastructure to support EDMS by June 2018	Facilitate procurement of IT infrastructure	Facilitate installation of IT infrastructure	Testing and uploading of information		(1) Orders and delivery notes for IT infrastructure (2) Test Certificate of the functionality of EDMS	CFO
Telephone Management	To provide standard procedure manual for telephone and cellphone management by June 2022	Develop a procedure manual for telephone management	Telephone management policy adopted in 2015/2016 financial year	Functionality of Telephone Management System Monitored by June 2018	Annually and Quarterly reports	2 250 000	Equitable Share	Monitor functioning of Telephone Management System and report by June 2018	Monitor functioning of Telephone Management System and report	Monitor functioning of Telephone Management System and report	Monitor functioning of Telephone Management System and report	Annual Report on monitoring of Telephone Management System	CFO	
	To provide administrative support for effective and efficient performance of council and its committees by June 2022	Implement the telephone and cellphone management policies	Cellphone and data card policy adopted in 2016/2017 financial year	Adherence to Cellphone and Data Card Policy monitored by June 2018	Annually and Quarterly reports			Monitor adherence to Cellphone and Data Card Policy by June 2018	Monitor adherence to Cellphone and Data Card Policy	Monitor adherence to Cellphone and Data Card Policy	Monitor adherence to Cellphone and Data Card Policy	Monitor adherence to Cellphone and Data Card Policy	Annual Report on implementation of Cellphone and Data Card Policy	CFO
Municipal Administration (Council Support)	To provide administrative support for effective and efficient performance of council and its committees by June 2022	Develop Institutional Calendar on annual basis and ensure its implementation.	Institutional Calendar developed in 2016/2017 financial year	Implementation of resolutions of Council and its committees co-ordinated by June 2018	Annual and Quarterly reports		Equitable Share	Co-ordinate implementation of Council and its committees by June 2018	Monitor sitting of Directorate council committees and report	Monitor sitting of Directorate council committees and report	Monitor sitting of Directorate council committees and report	Report on implementation of council resolutions for Infrastructural Planning and Development	CFO	
	To provide administrative support for effective and efficient performance of council and its committees by June 2022	Develop and monitor Resolution Register	Standing Rules of Order of Council	Develop and monitor Resolution Register	Annual and Quarterly reports			Monitor sitting of Directorate council committees and report	Monitor sitting of Directorate council committees and report	Monitor sitting of Directorate council committees and report	Monitor sitting of Directorate council committees and report	Monitor sitting of Directorate council committees and report	Report on implementation of council resolutions for Infrastructural Planning and Development	CFO
Strategic Planning-IDP	To co-ordinate annual review of Integrated Development Plan and development of 2022/2027 Integrated Development Plan to guide municipal planning by June 2022	Develop IDP, PMS and Budget Process Plan annually	2017/2022 Integrated Development Plan developed in 2016/2017 financial year.	2018/2019 Integrated Development Plan reviewed by June 2018	Annual and Quarterly reports		Equitable Share	Co-ordinate review of 2018/2019 Integrated Development Plan by June 2018	Contribute to the Objectives and Strategies phase	Contribute to the Draft IDP	Contribute to the final IDP	Council Resolution on approval of 2018/2019 IDP	CFO	
	To establish and implement PMS procedures through monitoring, review towards an increased accountability and performance improvement by June 2022	Co-ordinate implementation of the IDP, PMS and Budget Process Plan	2016/2017 Divisional Scorecards	2017/2018 Divisional scorecards developed and monitored by June 2018	Annual and Quarterly reports			Develop 2017/2018 Divisional scorecards and monitor implementation by June 2018	Monitor performance of the Directorate	Monitor performance of the Directorate	Monitor performance of the Directorate	Monitor performance of the Directorate	2017/2018 Quarterly Performance Reports	CFO

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Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement source	Budget Amount	Funding Source	Annual Targets for 2017/2018				Indicator custodian
								30-Sep-17	31-Dec-17	31-Mar-18	30-Jun-18	
Governance System, internal controls and Auditing	To co-ordinate risk assessment and advise on strategies to minimise risk impact by June 2022	Review Risk Management Strategy, risk management committee charter	Risk management strategy, risk management policy approved in 2015/2016 financial year	2017/2018 Strategic and Operational Risk Registers developed by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Report on implementation of Strategic and Operational Risk registers by June 2018	Report on implementation of Strategic and Operational Risk registers	Report on implementation of Strategic and Operational Risk registers	Report on implementation of Strategic and Operational Risk registers	CFO
		Develop and implement the risk management implementation plan						Report on implementation of Strategic and Operational Risk registers	Report on implementation of Strategic and Operational Risk registers	Report on implementation of Strategic and Operational Risk registers	Report on implementation of Strategic and Operational Risk registers	
Governance System, internal controls and Auditing	To advise and provide objective assurance on internal control systems for clean administration by June 2022	Review Audit Committee Charter, Internal Audit Charter and methodology	Audit Committee Charter, Internal Audit Charter, methodology and internal audit plan approved in 2016/2017 financial year	Internal audit plan developed and implemented by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Implement 2015/2016 Audit Action Plan, Develop and Implement 2016/2017 Audit Action Plan by June 2018	Implement 2015/2016 Audit Action Plan	Develop and Implement on 2016/2017 Audit Action Plan	Implement 2016/2017 Audit Action Plan	CFO
		Develop and implement internal audit plan										

T.B

CORPORATE SERVICES

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement source	Budget Amount	Funding Source	Annual Budget Target for 2017/2018	Quarterly Targets	Implementing Filing Plan and report	POE Required	Indicator custodian
Municipal Administration (Registry Management)	To establish standard requirements for management and easy access of records by June 2022	Review and implement file plan	Records Management Policy adopted in 2015/2016 financial year	Municipal records maintained by June 2018	Annually and Quarterly reports	Operating Budget	Equitable Share	Maintain municipal records by June 2018	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Implement Filing Plan and report	Report on Information uploaded on EDMS	Director Corporate Services
	To provide a platform of communication for municipal customers queries and complaints by June 2022	Maintain and archive municipal information	File plan adopted in 2008	Customer Care Strategy reviewed in June 2018	Annually and Quarterly reports	Operating Budget	Equitable Share	Review Customer Care Strategy by June 2018	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Implement Filing Plan and report	Report on Information uploaded on EDMS	Director Corporate Services
Municipal Administration (Customer Care and Thusong Centre)	To provide administrative support for effective and efficient performance of council and its committees by June 2022	Register customer complaints & enquiries and direct to relevant directorates and sector departments	Customer Care Policy (Customer Care Satisfaction Survey, Presidential Hotline and walk-ins) implemented by June 2018	Customer Care Strategy reviewed in June 2018	Annually and Quarterly reports	Operating Budget	Equitable Share	Implement Customer Care programmes (Customer Care Satisfaction Survey, Presidential Hotline and walk-ins) in line with Customer Care Policy and report.	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Implement Filing Plan and report	1. Customer Care Strategy 2. Council Resolution of approval of Customer Care Strategy	Director Corporate Services
			Services rendered by sector department and report to Thusong Centre coordinated and report thereof by June 2018	Co-ordinate and report on services rendered by department and Thusong Centre by June 2018	Annually and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate and report on services rendered by department and Thusong Centre by June 2018	Monitor and report on implementation of the Thusong Centre Operation Plan	Implement Customer Care programmes (Customer Care Satisfaction Survey, Presidential Hotline and walk-ins) in line with Customer Care Policy and report.	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Implement Filing Plan and report
Municipal Administration (Council Support)	To provide administrative support for effective and efficient performance of council and its committees by June 2022	Develop institutional calendar on annual basis and ensure its implementation.	Institutional Calendar	Implementation of resolutions of Council and its committees coordinated by June 2018	Annually and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate implementation of resolutions of Council and its committees by June 2018	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Implement Filing Plan and report	Report on Implementation of Thusong Centre Operation Plan	Director Corporate Services
			Standing Rules of Order of Council	Adherence to 2017/2018 Institutional Calendar monitored by June 2018	Annually and Quarterly reports	Operating Budget	Equitable Share	Monitor adherence to the 2017/2018 Institutional Calendar and report.	Co-ordinate implementation of resolutions of Council and its committees and report	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Implement Filing Plan and report	Copy of updated Annual resolution register.
Organisational Design and Implementation	To develop and review organisational structure for implementation of IDP objectives and Budget by June 2022	Review organisational structure annually	Organisational Structure for 2017/2018	Organisational Structure Implemented and 2018/2019 Organisational Structure reviewed by June 2018	Annually and Quarterly reports	150 000	Equitable Share	Implement 2017/2018 organisational structure, Review 2018/2019 Organisational Structure by June 2018	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Implement Filing Plan and report	1) Copy of approved 2018/2019 organisational structure	Director Corporate Services
			Develop and implement recruitment plan annually	Human Resources Policies	Human Resources Policy Manual reviewed by June 2018	Annually and Quarterly reports	Operating Budget	Equitable Share	Facilitate working of the draft reviewed Human Resources Policy Manual by June 2018	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Implement Filing Plan and report	1) Reviewed Human Resources Policy Manual 2) Council Resolution approval of Human Resources Policy Manual

T.B

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement source	Budget Amount	Funding Source	Annual Target for 2018/2019	30-Sep-17	31-Dec-17	Quarterly Targets 31-Mar-18	30-Jun-18	POE Required	Indicator custodian
Labour Relations	To create conditions for collective bargaining between the employer and the employees and implement code of conduct by June 2022	Convene Local Labour Forum Meetings	Code of Conduct and Collective Agreement	4 LLF Meetings Convened by June 2018	Annually and Quarterly reports	60 000	Equitable Share	Convene LLF meetings by June 2018	Convene 1 LLF meeting	Convene 1 LLF meeting	Convene 1 LLF meeting	Convene 1 LLF meeting	Agenda, minutes of annual LLF meetings and attendance registers.	Director Corporate Services
	To promote employee wellbeing through implementation of wellness and OHS programmes by June 2022	Assess Municipal workforce to identify Wellness interventions	Employee Wellness Strategy adopted in 2009	3 Employee wellness programmes (Health, Education and Sport) implemented by June 2018	Annually and Quarterly reports	550 000	Equitable Share	Develop Employee Wellness Plan and implement 3 Employee Wellness programmes (Health, Education, Sport) by June 2018	Implement 1 Employee Wellness programme and report (Education)	Implement 1 Employee Wellness programme and report (Education)	Implement 1 Employee Wellness programme and report (Sport)	Implement 1 Employee Wellness programme and report (Sport)	1) Employee Wellness Plan 2) Annual report and attendance register for 4 implemented Wellness programmes	Director Corporate Services
Employment Equity	To promote equitable workforce so as to achieve diversity by June 2022	Develop, implement Employment Equity Plan and report thereof	Wellness programmes implemented in 2016/2017 financial year OHS strategy adopted in 2015/2016 financial year	Health and Safety OHS programmes implemented by June 2018	Annually and Quarterly reports	3 350 000	Equitable Share	Review Occupational Health and Safety Plan and implement 3 OHS programmes by June 2018	Facilitate Review of Occupational Health and Safety Plan	Implement 1 OHS programme and report	Implement 1 OHS programme and report	Implement 1 OHS programme and report	1) OHS Plan 2) Agenda, attendance registers and report for Awareness campaigns	Director Corporate Services
	To develop skills of the Council's municipal workforce through implementation of the Workplace Skills Plan and related policies by June 2022	Annually develop, implement and monitor Workplace Skills Plan	Workplace Skills Plan approved in 2016/2017 financial year	2017/2018 WSP and Annual Training Plan implemented at 2018/2019 WSP and annual training plan developed by June 2018	Annually and Quarterly reports	3 428 882	Equitable Share	Develop and implement Employment Equity Plan by June 2018	Facilitate approval of Employment Equity Plan	Co-ordinate submission of EEP reports to Department of Labour	Co-ordinate sitting of the EEP Committee	Conduct induction of newly appointed employees	Conduct induction of newly appointed employees	(1) Employment Equity Plan (2) Council Resolution on approval of Employment Equity Plan (3) Agenda, attendance registers and reports on 3 Employment Equity Programmes
Skills Development	To regulate ownership and occupation of properties by June 2022	Develop lease agreements for all rented municipal houses	Lease agreements and agreements for staff houses signed by June 2018	60 Lease agreements for staff houses signed by June 2018	Annually and Quarterly reports	300 000	Equitable Share	Sign 60 lease agreements for principal flats and lease agreements for staff houses by June 2018	Coordinate signing of 15 lease agreements and renewal of 2 staff houses and report	Coordinate signing of 15 lease agreements and renewal of 1 staff house and report	Coordinate signing of 15 lease agreements and renewal of 1 staff house and report	Coordinate signing of 15 lease agreements and renewal of 1 staff house and report	Copy of 60 signed Lease Agreements Copy of 3 renewed lease agreements	Director Corporate Services
	To regulate ownership and occupation of properties by June 2022	Collate required documents by the Conveyancer	180 township houses to be transferred	Transfer of 60 township houses to beneficiaries completed by June 2018	Annually and Quarterly reports	Operating Budget	Equitable Share	Co-ordinate transfer of 80 township houses to beneficiaries by June 2018	Co-ordinate transfer of 20 township houses to beneficiaries and report	Co-ordinate transfer of 20 township houses to beneficiaries and report	Co-ordinate transfer of 20 township houses to beneficiaries and report	Co-ordinate transfer of 20 township houses to beneficiaries and report	Proof of transfer of 80 township houses to beneficiaries	Director Corporate Services
Municipal Administration (Estates)	To regulate ownership and occupation of properties by June 2022	Develop lease agreements for all rented municipal houses	Lease agreements and agreements for staff houses signed by June 2018	60 Lease agreements for staff houses signed by June 2018	Annually and Quarterly reports	300 000	Equitable Share	Sign 60 lease agreements for principal flats and lease agreements for staff houses by June 2018	Coordinate signing of 15 lease agreements and renewal of 2 staff houses and report	Coordinate signing of 15 lease agreements and renewal of 1 staff house and report	Coordinate signing of 15 lease agreements and renewal of 1 staff house and report	Coordinate signing of 15 lease agreements and renewal of 1 staff house and report	Copy of 60 signed Lease Agreements Copy of 3 renewed lease agreements	Director Corporate Services

T.B

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement source	Budget Amount	Funding Source	Annual Target for 2017/2018	Quarterly Targets	POE Required	Indicator custodian
SMMES	To provide support to SMMES/ Co-operatives and Farmers through implementation of programmes for sustainability by June 2022	Implement SMMES and Co-operatives programmes	LED Strategy approved 2016/2017 financial year	Incubation Programme for 3 SMMES/Co-operatives facilitated by June 2018	Annually and Quarterly reports	84 000	Equitable Share	Facilitate incubation programme for 3 emerging farmers, 10 SMMES/Co-operatives by June 2018	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Facilitate support to 10 SMMES/Co-operatives & 3 emerging farmers (capacity building)	Director Corporate Services
	To review and implement SCM policy in line with the regulatory framework by June 2022	Review SCM policy and procedures	Procurement plan developed and implemented in 2016/2017 financial year	Procurement plan developed and implemented by June 2018 and report thereof	Annually and Quarterly reports	Equitable Share	Co-ordinate development, monitor implementation of Procurement plan and report thereof by June 2018	Facilitate support to 10 SMMES/Co-operatives & 3 emerging farmers (capacity building)	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Facilitate support to 10 SMMES/Co-operatives & 3 emerging farmers (capacity building)	Director Corporate Services
Supply Chain Management	To review and implement SCM policy in line with the regulatory framework by June 2022	Review SCM policy and procedures	Procurement plan developed and implemented in 2016/2017 financial year	Procurement plan developed and implemented by June 2018 and report thereof	Annually and Quarterly reports	Equitable Share	Co-ordinate development, monitor implementation of Procurement plan and report thereof by June 2018	Facilitate support to 10 SMMES/Co-operatives & 3 emerging farmers (capacity building)	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Facilitate support to 10 SMMES/Co-operatives & 3 emerging farmers (capacity building)	Director Corporate Services
Community participation: Public Participation	To promote participation of community members in government affairs by June 2022	Implement Public Participation Strategy and Policy	Public Participation Strategy adopted in 2009/2010 financial year. Back to basic approach and Operation Maphathisane	Community Participation Strategy reviewed by June 2018	Annually and Quarterly reports	Equitable Share	Review Community Participation Strategy by June 2018	Facilitate workshop of the Community Participation Strategy	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Facilitate approval of the Community Participation Strategy by Council	Director Corporate Services
	To establish and implement PMS procedures through monitoring, review accountability and performance improvement by June 2022	Develop IDP: PMS and Budget Process Plan annually	2017/2022 Integrated Development Plan developed in 2016/2017 financial year.	2018/2019 Integrated Development Plan reviewed by June 2018	Annually and Quarterly reports	835 000	Equitable Share	Co-ordinate sitting of Rules Committee, Women's Caucus and Moral Regeneration Movement, Civic Education Programmes co-ordinated by June 2018	Co-ordinate sitting of Women's Caucus and Moral Regeneration Rules Committee and Report	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Co-ordinate sitting of Women's Caucus and Moral Regeneration Rules Committee and Report
Strategic Planning- IDP	To co-ordinate annual Integrated Development Plan development of 2022/2023 to guide municipal planning by June 2022	Develop IDP: PMS and Budget Process Plan annually	2017/2022 Integrated Development Plan developed in 2016/2017 financial year.	2018/2019 Integrated Development Plan reviewed by June 2018	Annually and Quarterly reports	Equitable Share	Implement ward committee strategy and report by June 2018	Co-ordinate sitting of Rules Committee, Women's Caucus and Moral Regeneration Movement, Civic Education Programmes co-ordinated by June 2018	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Monitor the implementation of Ward committee strategy (ward meetings, general meetings and ward committee trainings)	Director Corporate Services
	To establish and implement PMS procedures through monitoring, review accountability and performance improvement by June 2022	Develop and review Divisional Scorecards and monitoring implementation	2016/2017 Divisional Scorecards	2017/2018 Divisional scorecards developed and implemented monitored by June 2018	Annually and Quarterly reports	600 000	Equitable Share	Co-ordinate review of 2016/2018 Integrated Development Plan by June 2018	Co-ordinate review of 2017/2018 Divisional Scorecards and implementation monitored by June 2018	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Monitor the implementation of Divisional Scorecards
Performance Management (individual)	To co-ordinate risk assessment and advise on strategies to minimise risk impact by June 2022	Review Risk Management Strategy, risk management committee charter	Risk Management Strategy, risk management policy approved in 2015/2016 financial year	Risk Management Strategy, risk management policy approved in 2015/2016 financial year	Annually and Quarterly reports	Equitable Share	Develop 2017/2018 operational risk registers by June 2018	Co-ordinate development of strategic risk registers by June 2018	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Report on implementation of Strategic and Operational Risk registers	Director Corporate Services
	To co-ordinate risk assessment and advise on strategies to minimise risk impact by June 2022	Review Risk Management Strategy, risk management committee charter	Risk Management Strategy, risk management policy approved in 2015/2016 financial year	Risk Management Strategy, risk management policy approved in 2015/2016 financial year	Annually and Quarterly reports	Equitable Share	Develop 2017/2018 operational risk registers by June 2018	Co-ordinate development of strategic risk registers by June 2018	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Report on implementation of Strategic and Operational Risk registers	Director Corporate Services
Governance System, internal controls and auditing	To co-ordinate risk assessment and advise on strategies to minimise risk impact by June 2022	Review Risk Management Strategy, risk management committee charter	Risk Management Strategy, risk management policy approved in 2015/2016 financial year	Risk Management Strategy, risk management policy approved in 2015/2016 financial year	Annually and Quarterly reports	Equitable Share	Develop 2017/2018 operational risk registers by June 2018	Co-ordinate development of strategic risk registers by June 2018	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Report on implementation of Strategic and Operational Risk registers	Director Corporate Services
	To co-ordinate risk assessment and advise on strategies to minimise risk impact by June 2022	Review Risk Management Strategy, risk management committee charter	Risk Management Strategy, risk management policy approved in 2015/2016 financial year	Risk Management Strategy, risk management policy approved in 2015/2016 financial year	Annually and Quarterly reports	Equitable Share	Develop 2017/2018 operational risk registers by June 2018	Co-ordinate development of strategic risk registers by June 2018	30-Sep-17 31-Dec-17 31-Mar-18 30-Jun-18	Report on implementation of Strategic and Operational Risk registers	Director Corporate Services

T.B

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement sources	Budget Amount	Funding Source	Annual Target for 2017/2018	30-Sep-17	31-Dec-17	Quarterly Targets	30-Jun-18	POE Required	Indicator custodian
Governance System, internal controls and Auditing	To advise and provide objective assurance on internal control systems for clean administration by June 2022	Review Audit Committee Charter, Internal Audit Charter, methodology and implement internal audit plan	Audit Committee Charter, Internal Audit Charter, methodology and internal audit plan, 2018	Internal audit plan developed and implemented by June 2018	Quarterly reports	Operating Budget	Equitable Share	Develop and implement internal audit plan by June 2018	Implement 2015/2016 Audit Action Plan	31-Dec-17	Develop and implement on 2016/2017 Audit Action Plan	Implement 2016/2017 Audit Action Plan	Progress Report on Implementation 2015/2016 and 2016/2017 Audit Action Plans	Director Corporate Services

T-18

COMPLIANCE AND GOVERNANCE

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement source	Budget	Funding source	Annual Targets for 2017/2018	Quarterly targets	POE Required	Indicator custodian		
Internal Audit	To advise and provide objective assurance on internal control systems and for clean audit opinion by June 2022	Review Audit Committee Charter, Internal Audit Charter, methodology and internal audit plan approved in 2016/2017 financial year	Audit Committee Charter, Internal Audit Charter, methodology and internal audit plan reviewed by June 2018	Audit Committee Charter, Internal Audit Charter and Methodology reviewed by June 2018	Review Audit Committee Charter, Internal Audit Charter and Methodology by June 2018	Operating Budget	Equitable Share	Facilitate review and approval of the Audit Committee Charter, Internal Audit Charter and Methodology	30-Sep-17	31-Mar-18	30-Jun-18	1) Audit Committee and Internal Audit Charter, Internal Audit Plan and Methodology 2) Council Resolution on approval of the Charters, Internal Audit Plan and Methodology	Municipal Manager
	To co-ordinate risk assessment and advise on strategies to minimise risk impact by June 2022	Develop and implement internal audit plan	Internal audit plan developed and implemented by June 2018	Internal audit plan developed and implemented by June 2018	Develop and implement internal audit plan by June 2018	Operating Budget	Equitable Share	Develop and implement projects as per the internal audit plan	Implement projects as per the internal audit plan	Implement projects as per the internal audit plan	Implement projects as per the internal audit plan	1) Internal Audit Plan implementation of 2017/2018 Internal Audit Plan	Municipal Manager
Risk Management	To co-ordinate risk assessment and advise on strategies to minimise risk impact by June 2022	Review Risk Management Strategy, Internal Audit Charter, risk management policy approved in 2015/2016 financial year	Risk management strategy/risk management policy approved in 2015/2016 financial year	Risk management strategy reviewed by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Review risk management strategy by June 2018	Coordinate approval of the Risk Management Strategy	(1) Risk Management Strategy (2) Council Resolution on approval of Risk Management Strategy	Manager		
	To co-ordinate annual integrated risk management plan	Develop and implement the risk management implementation plan	Risk management plan developed and implemented by June 2018	Risk management plan developed and implemented by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Develop and implement risk management plan by June 2018	Develop and implement risk management plan by June 2018	Risk Management Plan	Municipal Manager		
strategic planning- DP	To co-ordinate annual integrated risk management plan	Develop IDP, PMS and Budget Process Plan annually	2017/2018 Strategic and Operational Risk Registers developed by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Develop 2017/2018 strategic and operational risk registers by June 2018	Review, monitor and evaluate the implementation of the strategic and operational risk registers and report	Review, monitor and evaluate the implementation of the strategic and operational risk registers and report	Review, monitor and evaluate the implementation of the strategic and operational risk registers and report	1) 2017/2018 Strategic and Operational Risk Registers 2) Review and attendance registers of the Risk Committee meeting	Municipal Manager	
	To establish and implement PMS procedures through to 2022/2027	Co-ordinate implementation of the IDP, PMS and Budget Process Plan	2016/2017 Dissonal Scorecards	2016/2017 Dissonal scores developed and implemented by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	Contribute to the review of the situational analysis phase and Strategies phase	Contribute to the Draft IDP	Contribute to the final IDP	Council Resolution on approval of 2016/2017 IDP	Municipal Manager	
Performance Management (Individual)	To establish and implement PMS procedures through to 2022/2027	Develop and review divisional scorecards and monitor implementation	2017/2018 Dissonal scores developed and implemented by June 2018	Annual and Quarterly reports	Operating Budget	Equitable Share	2017/2018 Dissonal scores developed and implemented by June 2018	Monitor performance of the Directorate	Monitor performance of the Directorate	Monitor performance of the Directorate	2017/2018 Quarterly Performance Reports	Municipal Manager	
	To co-ordinate annual integrated risk management plan	Develop IDP, PMS and Budget Process Plan annually	2017/2018 Strategic and Operational Risk Registers developed by June 2018	Annual, Midyear and quarterly reports	Operating Budget	Equitable Share	Develop 2017/2018 strategic and operational risk registers by June 2018	Review, monitor and evaluate the implementation of the strategic and operational risk registers and report	Review, monitor and evaluate the implementation of the strategic and operational risk registers and report	Review, monitor and evaluate the implementation of the strategic and operational risk registers and report	1) Reviewed 2017/2018 Strategic and Operational Risk Registers 2) Monitoring and Evaluation Report	Municipal Manager	

KPA: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT-WEIGHT: 25 %

T.B

Priority Area	IDP Objective	IDP Strategy	Baseline	Indicator	Measurement source	Budget	Funding source	Annual Targets for 2017/2018	Quarterly targets	POE Required	Indicator custodian
Legal Services	To provide Legal advice to the Municipality and monitor compliance on legal matters to reduce number of litigious claims by June 2022	(1) Monitor the implementation of Legal Compliance Register (2) Update and monitor case register	Legal Compliance and case Registers	(1) compliance Register monitored by June 2018 (2) Updated case register by June 2018	Annually and Quarterly reports	Operating Budget	Equitable Share	Monitor legal compliance register by June 2018 Update case register by June 2018	31-Dec-17 Monitor compliance and report thereof 31-Mar-18 Monitor compliance and report thereof 30-Jun-18 Monitor compliance and report thereof	Compliance Registers and Reports Updated Case Registers and Reports	Municipal Manager Municipal Manager

T.B

REVENUE COLLECTION BY
SOURCE

AND

REVENUE COLLECTION BY
CLASSIFICATION

EC122 Mnquma - Supporting Table SA30 Budgeted monthly cash flow

R thousand	Budget Year 2017/18												Financial Year Revenue and Expenditure Framework		
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2017/18	Budget Year +1 2018/19	Budget Year +2 2019/20
	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	13 630	14 435	15 272
Cash Receipts By Source	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	13 630	14 435	15 272
Property rates	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	1 136	13 630	14 435	15 272
Service charges - electricity revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - water revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue	342	342	342	342	342	342	342	342	342	342	342	342	342	342	342
Service charges - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	267	267	267	267	267	267	267	267	267	267	267	267	267	267	267
Interest earned - external investments	472	472	472	472	472	472	472	472	472	472	472	472	472	472	472
Interest earned - outstanding debtors	449	449	449	449	449	449	449	449	449	449	449	449	449	449	449
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250
Licences and permits	85	85	85	85	85	85	85	85	85	85	85	85	85	85	85
Agency services	325	325	325	325	325	325	325	325	325	325	325	325	325	325	325
Transfer receipts - operational	19 062	19 062	19 062	19 062	19 062	19 062	19 062	19 062	19 062	19 062	19 062	19 062	19 062	19 062	19 062
Other revenue	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Cash Receipts by Source	22 487	22 487	22 487	22 487	22 487	22 487	22 487	22 487	22 487	22 487	22 487	22 487	272 155	288 011	304 463
Other Cash Flows by Source															
Transfer receipts - capital															
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)													68 776	78 345	81 456
Proceeds on disposal of PPE															
Short term loans															
Borrowing long term/re-financing															
Increase (decrease) in consumer deposits															
Decrease (increase) in non-current debtors															
Decrease (increase) other non-current receivables															
Decrease (increase) in non-current investments															
total Cash Receipts by Source	22 578	22 578	22 578	22 578	22 578	22 578	22 578	22 578	22 578	22 578	22 578	22 578	342 031	367 521	387 152
Cash Payments by Type															
Employee related costs															
Remuneration of councillors	14 593	14 593	14 593	14 593	14 593	14 593	14 593	14 593	14 593	14 593	14 593	14 593	175 121	185 453	196 209
Finance charges	2 224	2 224	2 224	2 224	2 224	2 224	2 224	2 224	2 224	2 224	2 224	2 224	26 687	28 261	29 900
Bulk purchases - Electricity	78	78	78	78	78	78	78	78	78	78	78	78	940	995	1 053
Bulk purchases - Water & Sewer	753	753	753	753	753	753	753	753	753	753	753	753	9 039	9 572	10 127
Other materials	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contracted services	531	531	531	531	531	531	531	531	531	531	531	531	6 376	6 752	7 144
Transfers and grants - other municipalities	904	904	904	904	904	904	904	904	904	904	904	904	10 844	11 483	12 149
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

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R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2017/18	Budget Year +1 2018/19	Budget Year +2 2019/20
Transfers and grants - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure	3 669	3 476	3 476	3 476	3 476	3 476	3 476	3 476	3 476	3 476	3 476	5 599	44 028	46 425	48 867
Cash Payments by Type	22 753	22 560	22 560	22 560	22 560	22 560	22 560	22 560	22 560	22 560	22 560	24 683	273 034	288 943	305 451
Other Cash Flows/Payments by Type															
Capital assets	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	68 776	78 345	81 456
Repayment of borrowing	18	18	18	18	18	18	18	18	18	18	18	18	220	233	246
Other Cash Flows/Payments															
Total Cash Payments by Type	28 503	28 310	28 310	28 310	28 310	28 310	28 310	28 310	28 310	28 310	28 310	30 433	342 031	367 521	387 154
NET INCREASE/(DECREASE) IN CASH HELD	(5 924)	(5 538)	(5 731)	(5 731)	(5 731)	(5 731)	(5 731)	(5 731)	(5 731)	(5 731)	(5 731)	63 045	0	(0)	(2)
Cash/cash equivalents at the month/year begin:							(34 388)	(40 119)	(45 851)	(51 582)	(57 313)	(63 045)	-	0	0
Cash/cash equivalents at the month/year end:	(5 924)	(11 463)	(17 194)	(22 925)	(28 657)	(34 388)	(40 119)	(45 851)	(51 582)	(57 313)	(63 045)	0	0	0	(2)
References															
				22 560	22 560	22 560	22 560	22 560	22 560	22 560	22 560	24 683	273 034	288 943	305 451
				(5 731)	(5 731)	(5 731)	(5 731)	(5 731)	(5 731)	(5 731)	(5 731)	63 045			
												63 045		0	(2)

linked to A7.

T.B

EC122 Mmquma - Supporting Table SAZ7 Budgeted monthly revenue and expenditure (functional classification)

R thousand	Description	Ref	Budget Year 2017/18												Medium Term Revenue and Expenditure Framework						
			July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2017/18	Budget Year +1 2018/19	Budget Year+2 2019/20				
Revenue - Functional																					
Governance and administration																					
	Executive and council	6	21 851	21 851	21 851	21 851	21 851	21 851	21 851	21 851	21 851	21 851	21 851	21 851	21 851	21 851	21 851	271 279	287 013		
	Finance and administration	6	21 845	21 845	21 845	21 845	21 845	21 845	21 845	21 845	21 845	21 845	21 845	21 845	21 845	21 845	21 845	21 845	74	78	
	Internal audit	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	271 205	286 934		
Community and public safety																					
	Community and social services	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	14 700	22 015	23 278	
	Sport and recreation	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	1 225	14 700	22 015	23 278	
	Public safety	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	23 278	
	Housing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	23 278	
	Health	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Economic and environmental services																					
	Planning and development	6 076	5 883	5 883	5 883	5 883	5 883	5 883	5 883	5 883	5 883	5 883	5 883	5 883	5 883	5 883	5 883	72 908	82 723	86 086	
	Road transport	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	207	219	232	
	Environmental protection	6 058	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	72 701	82 504	85 854	
Trading services																					
	Energy sources	342	342	342	342	342	342	342	342	342	342	342	342	342	342	342	342	4 100	4 100	4 100	
	Water management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Waste water management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Waste management	342	342	342	342	342	342	342	342	342	342	342	342	342	342	342	342	4 100	4 100	4 100	
Other																					
	Total Revenue - Functional	29 494	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	353 924	380 117	400 477	
Expenditure - Functional																					
Governance and administration																					
	Executive and council	12 957	12 897	12 897	12 897	12 897	12 897	12 897	12 897	12 897	12 897	12 897	12 897	12 897	12 897	12 897	12 897	155 483	164 456	173 531	
	Finance and administration	4 302	4 302	4 302	4 302	4 302	4 302	4 302	4 302	4 302	4 302	4 302	4 302	4 302	4 302	4 302	4 302	51 628	54 674	57 845	
	Internal audit	8 655	8 595	8 595	8 595	8 595	8 595	8 595	8 595	8 595	8 595	8 595	8 595	8 595	8 595	8 595	8 595	103 855	109 783	115 686	
Community and public safety																					
	Community and social services	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	47 619	50 428	53 353	
	Sport and recreation	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	3 968	47 619	50 428	53 353	
	Public safety	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Housing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Health	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Economic and environmental services																					
	Planning and development	14 411	14 277	14 277	14 277	14 277	14 277	14 277	14 277	14 277	14 277	14 277	14 277	14 277	14 277	14 277	14 277	172 930	183 020	193 847	
	Road transport	1 788	1 654	1 654	1 654	1 654	1 654	1 654	1 654	1 654	1 654	1 654	1 654	1 654	1 654	1 654	1 654	21 450	22 716	24 246	
	Environmental protection	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	151 479	160 304	169 601	
Trading services																					
	Energy sources	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	22 200	23 510	24 873	
	Water management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Waste water management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Waste management	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	1 850	22 200	23 510	24 873	
Other																					
	Total Expenditure - Functional	33 186	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	398 231	421 414	445 604	
	Surplus/(Deficit) before assoc.	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(44 308)	(41 297)	(45 127)	
	Share of surplus/(deficit) of associate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Surplus/(Deficit)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(44 308)	(41 297)	(45 127)	
	Surplus/(Deficit) must reconcile with Budgeted Financial Performance check	1	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(44 308)	(41 297)	(45 127)	

Surplus/(Deficit) must reconcile with Budgeted Financial Performance check

#REF!

T.B

EXPENDITURE BY VOTE:
CAPITAL

AND

EXPENDITURE BY VOTE:
OPERATING

EC122 Mnquma - Supporting Table SA28 Budgeted monthly capital expenditure (municipal vote)

R thousand	Description	Ref	Budget Year 2017/18												medium term revenue and expenditure Framework			
			July	August	Sept	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2017/18	Budget Year +1 2018/19	Budget Year +2 2019/20	
	Multi-year expenditure to be appropriated	1																
	Vote 1 - OFFICE OF THE MAYOR																	
	Vote 2 - OFFICE OF THE SPOKER																	
	Vote 3 - OFFICE OF THE MUNICIPAL MANAGER																	
	Vote 4 - STRATEGIC MANAGEMENT																	
	Vote 5 - LOCAL ECONOMIC DEVELOPMENT																	
	Vote 6 - BUDGET & TREASURY OFFICE																	
	Vote 7 - CORPORATE SERVICES																	
	Vote 8 - COMMUNITY SERVICES																	
	Vote 9 - INFRASTRUCTURAL PLANNING AND DEVELOPMENT																	
	Vote 10 - [NAME OF VOTE 10]																	
	Vote 11 - [NAME OF VOTE 11]																	
	Vote 12 - [NAME OF VOTE 12]																	
	Vote 13 - [NAME OF VOTE 13]																	
	Vote 14 - [NAME OF VOTE 14]																	
	Vote 15 - [NAME OF VOTE 15]																	
	Capital multi-year expenditure sub-total	2	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	78 345	81 456	
	Single-year expenditure to be appropriated																	
	Vote 1 - OFFICE OF THE MAYOR																	
	Vote 2 - OFFICE OF THE SPOKER																	
	Vote 3 - OFFICE OF THE MUNICIPAL MANAGER																	
	Vote 4 - STRATEGIC MANAGEMENT																	
	Vote 5 - LOCAL ECONOMIC DEVELOPMENT																	
	Vote 6 - BUDGET & TREASURY OFFICE																	
	Vote 7 - CORPORATE SERVICES																	
	Vote 8 - COMMUNITY SERVICES																	
	Vote 9 - INFRASTRUCTURAL PLANNING AND DEVELOPMENT																	
	Vote 10 - [NAME OF VOTE 10]																	
	Vote 11 - [NAME OF VOTE 11]																	
	Vote 12 - [NAME OF VOTE 12]																	
	Vote 13 - [NAME OF VOTE 13]																	
	Vote 14 - [NAME OF VOTE 14]																	
	Vote 15 - [NAME OF VOTE 15]																	
	Capital single-year expenditure sub-total	2	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	78 345	81 456	
	Total Capital Expenditure	2	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	5 731	78 345	81 456	

References
 Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates
 Total Capital Expenditure must reconcile to Budgeted Capital Expenditure check

Add single year stuff

T.B

EC122 Mnyuma - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

R thousand	Description	Ref	Budget Year 2017/18												Medium Term Revenue and Expenditure Framework			
			July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2017/18	Budget Year +1 2018/19	Budget Year +2 2019/20	
	Revenue by Vote																	
	Vote 1 - OFFICE OF THE MAYOR		6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6
	Vote 2 - OFFICE OF THE SPAEKER		9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9
	Vote 3 - OFFICE OF THE MUNICIPAL MANAGER		8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8
	Vote 4 - STRATEGIC MANAGEMENT		21 786	21 786	21 786	21 786	21 786	21 786	21 786	21 786	21 786	21 786	21 786	21 786	21 786	21 786	21 786	21 786
	Vote 5 - LOCAL ECONOMIC DEVELOPMENT		59	59	59	59	59	59	59	59	59	59	59	59	59	59	59	59
	Vote 6 - BUDGET & TREASURY OFFICE		1 567	1 567	1 567	1 567	1 567	1 567	1 567	1 567	1 567	1 567	1 567	1 567	1 567	1 567	1 567	1 567
	Vote 7 - CORPORATE SERVICES		5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865	5 865
	Vote 8 - COMMUNITY SERVICES		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 9 - INFRASTRUCTURAL PLANNING AND DEVELOPMENT		6 058	6 058	6 058	6 058	6 058	6 058	6 058	6 058	6 058	6 058	6 058	6 058	6 058	6 058	6 058	6 058
	Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Revenue by Vote		29 464	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301	29 301
	Expenditure by Vote to be appropriated																	
	Vote 1 - OFFICE OF THE MAYOR		999	999	999	999	999	999	999	999	999	999	999	999	999	999	999	999
	Vote 2 - OFFICE OF THE SPAEKER		2 177	2 177	2 177	2 177	2 177	2 177	2 177	2 177	2 177	2 177	2 177	2 177	2 177	2 177	2 177	2 177
	Vote 3 - OFFICE OF THE MUNICIPAL MANAGER		1 126	1 126	1 126	1 126	1 126	1 126	1 126	1 126	1 126	1 126	1 126	1 126	1 126	1 126	1 126	1 126
	Vote 4 - STRATEGIC MANAGEMENT		1 098	965	965	965	965	965	965	965	965	965	965	965	965	965	965	965
	Vote 5 - LOCAL ECONOMIC DEVELOPMENT		690	690	690	690	690	690	690	690	690	690	690	690	690	690	690	690
	Vote 6 - BUDGET & TREASURY OFFICE		4 808	4 773	4 773	4 773	4 773	4 773	4 773	4 773	4 773	4 773	4 773	4 773	4 773	4 773	4 773	4 773
	Vote 7 - CORPORATE SERVICES		3 847	3 822	3 822	3 822	3 822	3 822	3 822	3 822	3 822	3 822	3 822	3 822	3 822	3 822	3 822	3 822
	Vote 8 - COMMUNITY SERVICES		5 818	5 818	5 818	5 818	5 818	5 818	5 818	5 818	5 818	5 818	5 818	5 818	5 818	5 818	5 818	5 818
	Vote 9 - INFRASTRUCTURAL PLANNING AND DEVELOPMENT		12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623	12 623
	Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Expenditure by Vote		33 186	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993	32 993
	Surplus/(Deficit) before assoc.		(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)
	Taxation																	
	Attributable to minorities																	
	Share of surplus/ (deficit) of associate																	
	Surplus/(Deficit)		(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)	(3 692)
	<i>Surplus (Deficit) must reconcile with Budgeted Financial Performance check</i>																	

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